

POLK COUNTY AVIATION AUTHORITY
Thursday, April 7, 2016 -5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

1. **Roll Call**
2. **Perfecting and Approval of the Agenda without amendment**
3. **Audience with Visitors**
 - A. Corvette Club Special Event application
4. **Finance / Budget Report**
5. **FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
6. **Consent Agenda Items**
 - CA-1 Approval of March 10, 2016 minutes
 - CA-2 Consider motion to approve payment #154 to Snyder & Associates for services that include General Engineering through February 29, 2016 and RW 18 Land Acquisition Services in the amount of \$3,539.64.
 - CA-3 Consider motion to approve payment #9 to Snyder & Associates for services that include Runway 18/36 and Taxiway Lighting Improvements, in the amount of \$891.92.
 - CA-4 Consider motion to approve payment #4 to McClure Engineering Co., for services that include Wildlife Fence Environmental Assessment through January 30, 2016 in the amount of \$6,397.50.
 - CA-5 Consider motion to approve payment #5 to McClure Engineering Co., for services that include Wildlife Fence Environmental Assessment through February 27, 2016 in the amount of \$5,092.75.
 - CA-6 Consider motion to approve payment #1 to Perficut for tree/debris removal services in the amount of \$4,400.00.
 - CA-7 Approval of Bills and Transfer of Necessary Funds \$31,985.96.
 - CA-8 March 2016 Financial Reports
 - CA-9 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-9
7. **Removed Consent Agenda Items:**
 - Motion to Approve removed consent agenda item CA-**

8. Old Business

- A. Resolution 2016- 11, approving an amendment to the Board Policy regarding Board Member terms.
- B. Consider motion to approve the following instruments to facilitate the acceptance of the Runway 4/22 Rehabilitation and Runway 22 Threshold Relocation Project: a) Engineer’s Certificate of Completion; b) Resolution 2016-12, accepting the public improvement with Kimrey Electric in the final amount of \$669,553.53; c) payment #6 (Final) to Kimrey Electric in the amount of \$1,000.00.

9. New Business

- A. Resolution 2016-13, approving a lease agreement early termination date of February 29, 2016 for James Goode, hangar A-07 and Exec 1 Aviation, hangar A-08. Approving a lease agreement for Paul Reinke for hangar A-07, Iowa Trenchless for hangar A-08 and Ken Anderson for garage number I-NW with termination dates of December 31, 2016.
- B. 2016 Iowa Public Airports Association Conference May 11-12, 2016 at the Grand River Center, Dubuque, Iowa.
- C. Resolution 2016-14, approving the 5-year Airport Capital Improvement Program and authorizing the submittal of Iowa DOT grant applications for the FY 2017 projects.
- D. Federal Aviation Administration consideration to purchase and install new PAPI equipment on the existing Runway 18/36 PAPI sites.

10. Reports

- A. Engineering Report.
- B. Staff Report
 - a. Refund from FAA regarding PAPI Flight Check for Runway 4/22 Project.
 - b. Des Moines Partnership Washington DC Trip Handout.
 - c. Replacement of the Authority’s hand held radio.
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

11. Request for Executive Session

- A. Consider Motion to go into Executive Session, pursuant to Iowa Code Chapter 21.5, sub-paragraph (j) “to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price of the governmental body would have to pay for that property”, and

(Following adjournment of the Executive Session, the Board may take action on any matter discussed during the Executive Session)

12. Adjourn