

POLK COUNTY AVIATION AUTHORITY
Thursday, May 5, 2016 -5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

1. **Roll Call**
2. **Perfecting and Approval of the Agenda without amendment**
3. **Audience with Visitors**
4. **Finance / Budget Report**
5. **FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
6. **Consent Agenda Items**
 - CA-1 Approval of April 7, 2016 minutes
 - CA-2 Consider motion to approve payment #155 to Snyder & Associates for services that include General Engineering through March 31, 2016 and RW 18 Land Acquisition Services in the amount of \$7,437.71.
 - CA-3 Consider motion to approve payment #10 to Snyder & Associates for services that include Runway 18/36 and Taxiway Lighting Improvements, in the amount of \$4,844.86.
 - CA-4 Consider motion to approve payment #6 to McClure Engineering Co., for services that include Wildlife Fence Environmental Assessment through March 26, 2016 in the amount of \$17,783.75.
 - CA-5 Approval of Bills and Transfer of Necessary Funds \$38,873.54.
 - CA-6 April 2016 Financial Reports
 - CA-7 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-7
7. **Removed Consent Agenda Items:**
 - Motion to Approve removed consent agenda item CA-**
8. **Old Business - none**
9. **New Business**
 - A. Resolution 2016-15, approving a lease agreement early termination date of March 31, 2016 for Above and Beyond Expectations, hangar J-04. Approving a lease agreement for Joseph Barron for hangar J-04 and Hawkeye Aero Sales for hangar E-10 with termination dates of December 31, 2016.

- B. Consider motion to approve Change Order No. 2 with Kimrey Electric for rerouting the home run wiring for Runway 18/36, Runway 4/22 and the wind sock, and additional taxiway light and sign hook-ups due to interruptions of the direct-bury wiring next to the terminal building on the Runway 18/36 and Taxiway Lighting Improvements Project, in the amount of \$10,236.00.
- C. Consider motion to approve Change Order No. 2A with Kimrey Electric for the elimination of the vegetation control rings from the base of the ground lights on the Runway 18/36 and Taxiway Lighting Improvements Project, in the amount of -\$29,150.00 (deduction).
- D. Resolution 2016-16, approving Supplemental Agreement No. 2 with Snyder & Associates, Inc. for the extra design and construction administration services associated with the additional construction work included on Change Order No. 1 and Change Order No. 2 for the Runway 18/36 and Taxiway Lighting Improvements Project, in the amount of \$12,000.00.
- E. Resolution 2016-17, approving Supplemental Agreement No. 3 with Snyder & Associates, Inc. for the engineering design and construction administration services associated with the Runway 18/36 PAPI Replacements, in the amount of \$5,000.00.
- F. Resolution 2016-18, approving the receipt and filling of the Ankeny Regional Airport ALP (Airport Layout Plan) as updated by Snyder & Associates, Inc. to include the revised Runway 4/22 Threshold location, the South Box Hangar Pads and the future proposed South Corporate Apron / SE Convenience Blvd. Improvements.
- G. Resolution 2016-19, accepting the FAA Grant Agreement for the Environmental Study / Assessment for the Wildlife Fence, Drainage Channel Improvements, and South Terminal Area Development, AIP Grant No. 3-19-0132-021-2016.

10. Reports

- A. Engineering Report.
- B. Staff Report
 - a. Update on the Wildlife Fence Environmental Assessment.
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

11. Request for Executive Session

- A. Consider Motion to go into Executive Session, pursuant to Iowa Code Chapter 21.5, sub-paragraph (j) "to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price of the governmental body would have to pay for that property", and

(Following adjournment of the Executive Session, the Board may take action on any matter discussed during the Executive Session)

12. Adjourn