

**POLK COUNTY AVIATION AUTHORITY**  
Thursday, October 6, 2016 -5:00 P.M.  
Ankeny Regional Airport ♦ Ankeny, Iowa  
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

**AGENDA**

- 1. Roll Call**
- 2. Perfecting and Approval of the Agenda without amendment**
- 3. Audience with Visitors**
- 4. Finance / Budget Report**
- 5. FBO Report**
  - A. Fuel Report
  - B. Inspection Report
  - C. Hangar tenant waiting list report
  - D. Tenant concerns and response report
- 6. Consent Agenda Items**
  - CA-1 Approval of September 8, 2016 minutes
  - CA-2 Consider motion to approve payment #160 to Snyder & Associates for services that include General Engineering through August 31, 2016 in the amount of \$3,209.90.
  - CA-3 Consider motion to approve payment #15 to Snyder & Associates for services that include Runway 18/36 and Taxiway Lighting Improvements, in the amount of \$3,256.06.
  - CA-4 Consider motion to approve payment #5 to Kimrey Electric for construction services on the Runway 18/36 and Taxiway Lighting Improvements Project, in the amount of \$71,606.47.
  - CA-5 Consider motion to approve Change Order No. 4 with Kimrey Electric for removal of existing signs and adding signs on the Runway 18/36 and Taxiway Lighting Improvements Project, in the amount of \$9,190.00.
  - CA-6 Consider motion to approve payment #11 to McClure Engineering Co., for services that include Wildlife Fence Environmental Assessment through August 27, 2016 in the amount of \$3,090.55.
  - CA-7 Consider motion to approve payment #12 to McClure Engineering Co., for services that include Wildlife Fence Environmental Assessment through September 17, 2016 in the amount of \$3,921.70.
  - CA-8 Consider motion to approve Change Order No. 1 with RW Excavating and Dozing for additional River Rock for the T-Hangar Grading and Landscaping Project in the amount of \$334.00.
  - CA-9 Consider motion to approve payment #1 to RW Excavating and Dozing for services that include hangar grading / granular replacement work through September 15, 2016 in the amount of \$13,075.80.
  - CA-10 Consider motion to approve payment to Perficut Companies Inc. for herbicide in the amount of \$1,278.36.
  - CA-11 Approval of Bills and Transfer of Necessary Funds \$117,961.75.
  - CA-12 September 2016 Financial Reports
  - CA-13 Accounts Receivable Aging Summary

**Motion to approve consent agenda items CA-1 to CA-13**

- 7. Removed Consent Agenda Items:**
  - Motion to Approve removed consent agenda item CA-**
- 8. Old Business**
- 9. New Business**
  - A. Resolution 2016-32, approving a lease agreement early termination date of August 31, 2016 for Exec 1 Aviation, hangar J-SE. Approving a lease agreement for Iowa Military Aviation Heritage Museum for hangar J-SE with a termination date of December 31, 2016.
  - B. Discussion and direction regarding changes to the T-hangar/Garage/Tie-down leases and the lease rate.
  - C. Discussion and further staff actions regarding the Finding of No Significant Impact / Record of Decision for the Environmental Assessment (EA) for the proposed Wildlife Fence and other projects.
  - D. Resolution 2016-33, authorizing the execution of a Professional Services Agreement with Snyder & Associates, Inc. for the 2017 Ankeny Regional Airport Ramp Rehabilitation Project.
  - E. Resolution 2016-34, authorizing the execution of a Professional Services Agreement with Snyder & Associates, Inc. for the South Apron Grading and Paving – Phase 1 Project.
- 10. Reports**
  - A. Engineering Report
    - a. Results of informal Bids for Runway 18/36 Pavement Blow-up Repair Project.
    - b. Update on the vegetation control work.
    - c. Report on the completion of the Hangar Grading / Granular Replacement Project.
    - d. Report on the Runway 18/36 and Taxiway Lighting Project.
  - B. Staff Report
    - a. Discussion on the potential RISE project to provide roadway access to the future South Corporate Apron Area.
    - b. Update on the Runway 22 Approach – Tree Conflicts.
    - c. Airport ACIP – FAA Listing and Feedback.
    - d. Update on Baker Group crane.
  - C. Legal Counsel Report
  - D. Board Report
  - E. Chair Report
- 11. Adjourn**