

POLK COUNTY AVIATION AUTHORITY
Thursday, December 8, 2016 -5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

1. **Roll Call**
2. **Perfecting and Approval of the Agenda without amendment**
3. **Audience with Visitors**
4. **Finance / Budget Report**
5. **FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
6. **Consent Agenda Items**
 - CA-1 Approval of November 10, 2016 minutes
 - CA-2 Consider motion to approve payment #2 (Final/Retainage) to Iowa Erosion Control, Inc. for services that include work through October 10, 2016 for the Runway 18/36 PCC Pavement Repair Project in the amount of \$504.00.
 - CA-3 Consider motion to approve payment #162 to Snyder & Associates for services that include General Engineering through October 31, 2016 in the amount of \$2,552.88.
 - CA-4 Consider motion to approve payment #17 to Snyder & Associates for services that include Runway 18/36 and Taxiway Lighting Improvements, in the amount of \$406.04.
 - CA-5 Consider motion to approve payment #1 to Snyder & Associates for services that include the South Apron Grading and Paving Phase 1, in the amount of \$5,485.61,
 - CA-6 Consider motion to approve payment #1 to Snyder & Associates for services that include the 2017 Ramp Rehab Project, in the amount of \$2,062.75.
 - CA-7 Approval of Bills and Transfer of Necessary Funds \$28,621.79.
 - CA-8 November 2016 Financial Reports
 - CA-9 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-9
7. **Removed Consent Agenda Items:**
 - Motion to Approve removed consent agenda item CA-**
8. **Old Business**
 - A. Discussion: Location of gates for McClure Design of Wildlife Exclusion Fence.
9. **New Business**
 - A. Resolution 2016-37, approving the Capital Improvement Program for FY 2018.
 - B. Resolution 2016- 38, authorizing the execution of 2017 Management Agreement with Exec 1 Aviation II, LLC, as Fixed Base Operator.

- C. Resolution 2016-39, approving a Reimbursement Agreement with Knapp-Elwell, LC.
- D. Discussion: Adjustment in Farm Lease Rates.
- E. Resolution 2016-40, approving an Engineering Services Agreement with McClure Engineering for the Wildlife Exclusion Fence Pending FAA Authorization.
- F. Resolution 2016-41, approving a lease agreement early termination date of November 30, 2016 for Bravo Charlie LLC, hangar D-08. Approving a lease agreement for Tom Merfeld for hangar D-08 with a termination date of December 31, 2016.

10. Reports

- A. Engineering Report
 - a. Revised Proposal from Perficut for Vegetation Control.
- B. Staff Report
 - a. Update on Tree Obstructions on Runway 22 Approach.
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

11. Adjourn