

POLK COUNTY AVIATION AUTHORITY

Thursday, January 9, 2014 - 5:00 P.M.

Ankeny Regional Airport ♦ Ankeny, Iowa

Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

1. **Roll Call Acting Chairperson, John Pighetti**
2. **Administer Oath of Office to New Board Member with term expiring December 31, 2017.
Ankeny - Todd Ashby**
3. **Perfecting and Approval of the Agenda, without amendment.**
4. **Motion Designating Margaret Waldschmitt as Acting Secretary**
5. **Audience with Visitors**
6. **Election of Chairperson, Secretary and Treasurer for terms expiring December 31, 2015.**
7. **Finance / Budget Report**
8. **FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
9. **Consent Agenda Items**

CA-01 Approval of December 5, 2013 minutes.
CA-02 Approval of December 23, 2013 special meeting minutes
CA-03 Consider motion to approve payment #3 to Manatt's for services that include SE Four Mile Drive Relocation Project in the amount of \$18,141.58.
CA-04 Consider motion to approve payment #3 to Jensen Builders, Ltd. for services that include Construct Six-Unit Tee Hangar in the amount of \$62,920.40.
CA-05 Approval of Bills and Transfer of Necessary Funds \$108,228.65.
CA-06 December 30, 2013 Financial Reports.
CA-07 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-7
10. **Removed Consent Agenda Items:
Motion to Approve consent agenda item:**
11. **Old Business**
 - A. Resolution 2013-30, approving the Professional Services Agreement with Snyder & Associates regarding RW 22 Threshold Relocation and Instrument Approach Development. (Deferred from 12/05/13 meeting)

12. New Business

- A. Discussion and, if Board chooses to move forward in January, Resolution 2013-31, approving the renewal of the Management Agreement with Exec 1. (Deferred from 12/05/13 meeting).
- B. Resolution 2014-01, approve the lease agreements with the individuals and / or organizations detailed on the attached list.

13. Reports

- A. Engineering Report
- B. Staff Report
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

14. Adjourn

Next Scheduled Meeting Date: February 6, 2014 @ 5:00 p.m.