

POLK COUNTY AVIATION AUTHORITY
Thursday, February 5 2015-5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

- 1. Roll Call**
- 2. Perfecting and Approval of the Agenda without amendment**
- 3. Audience with Visitors**
- 4. Finance / Budget Report**
- 5. FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
- 6. Consent Agenda Items**
 - CA-1 Approval of January 8, 2015 minutes.
 - CA-2 Consider motion to approve payment #2 to Snyder & Associates for services that include Six-Unit Tee Hangar and Apron in the amount of \$7,873.86.
 - CA-3 Consider motion to approve payment #140 to Snyder & Associates for services that include General Engineering through December 31st in the amount of \$2,063.50.
 - CA-4 Consider motion to approve payment #41 in the amount of \$154.57 to Snyder & Associates for SE Four Mile Dr. Road Relocation, plans, specs, bid documents.
 - CA-5 Consider motion to approve payment #12 to Snyder & Associates for services that include RW 22 Threshold Relocation and Instrument Approach Development in the amount of \$10,696.00.
 - CA-6 Consider motion to approve the following instruments to facilitate the acceptance of the SE Fourmile Drive Relocation Project: a) Engineer's Certificate of Completion; b) Resolution 2015-06 accepting the public improvement with Manatts Inc.; c) Payment No. 11 (Retainage Release) to Manatts Inc. in the amount of \$61,314.06.
 - CA-7 Approval of Bills and Transfer of Necessary Funds.
(The financial report will be placed on the table the night of the meeting.)
 - CA-8 January 2015 Financial Reports
 - CA-9 Accounts Receivable Aging Summary
 - CA-10 Consider motion to adopt Resolution 2015-07, setting a Public Hearing on the Polk County Aviation Authority Proposed Fiscal year 2014- 2015 Revised Budget and the Proposed Fiscal Year 2015-2016 Budget. (Date of Hearing: March 5, 2015 – 5:00 P.M.)

Motion to approve consent agenda items CA-1 to CA-10.
- 7. Removed Consent Agenda Items:**
 - Motion to Approve removed consent agenda item CA-**

8. Old Business

- A. Discussion and direction regarding collecting tee hangar deposits.

9. New Business

- A. Resolution 2015-08, authorizing the execution of a farm lease with Dennis Miller.
- B. Resolution 2015-09, authorizing the setting of a hearing on a proposal by Des Moines Metro Aviation, LLC to lease certain public property for construction of a hangar.
(Date of Hearing: March 5, 2015 – 5:00 P.M.)
- C. Resolution 2015-10, fixing a date for a hearing on plans, specifications, opinion of probable cost and form of contract and taking of bids for the 2015 Six-unit Tee Hangar and Apron Project at Ankeny Regional Airport.
(Bid letting February 24, 2015 at 10:00 a.m. / Hearing March 5, 2015 at 5:00 p.m.)
- D. Resolution 2015-11, approving the Professional Services Agreement with Snyder & Associates, Inc. for the engineering services associated with the RW 18/36 HIRL and Taxiway A, B, and C MITL Project.
(The resolution and engineering agreement will be placed on the table the night of the meeting.)

10. Reports

- A. Engineering Report
 - a. Cutting of wetland vegetation, bids
- B. Staff Report
 - a. Discuss scope and schedule for the Runway 18/36 HIRL Runway Lighting Project
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

11. Adjourn

• Next Scheduled Meeting Date: March 5, 2015 @ 5:00 p.m.