

**POLK COUNTY AVIATION AUTHORITY**  
Thursday, March 5 2015-5:00 P.M.  
Ankeny Regional Airport ♦ Ankeny, Iowa  
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

**AGENDA**

1. **Roll Call**
2. **Administer Oath of Office to New Board Member with term expiring December 31, 2015.  
Polk County – John Barber**
3. **Confirm Subcommittee Appointments as proposed**
  - A. Finance / Executive Committee:
  - B. Land / Hangar Lease Committee:
  - C. Airport Security Committee:
  - D. Special Events Committee:
  - E. Land Acquisition Committee:
4. **Perfecting and Approval of the Agenda without amendment**
5. **Audience with Visitors**
6. **Public Hearing – PH #2015-01**
  - A. Hold and close public hearing
  - B. Resolution 2015-12, approving of proposed FY2014-2015 revised budget and the proposed FY2015-2016 budget.
7. **Public Hearing – PH #2015-02**
  - A. Hold and close public hearing
  - B. Resolution 2015-13, authorizing the execution of a Land Lease Agreement with Des Moines Metro Aviation, LLC for purposes of construction of a hangar.
8. **Public Hearing – PH #2015-03**
  - A. Hold and close public hearing
  - B. Resolution 2015-14, adopting plans, specifications, form of contract and opinion of probable cost for the 2015 Six-unit Tee Hangar and Apron Project at Ankeny Regional Airport.
  - C. Receive and file Report of Bids received on February 24, 2015.
  - D. Resolution 2015-15, awarding construction contract for the 2015 Six-unit Tee Hangar and Apron Project at Ankeny Regional Airport
9. **Finance / Budget Report**
10. **FBO Report**
  - A. Fuel Report
  - B. Inspection Report
  - C. Hangar tenant waiting list report
  - D. Tenant concerns and response report

**11. Consent Agenda Items**

- CA-1 Approval of February 5, 2015 minutes.
- CA-2 Consider motion to approve payment #3 to Snyder & Associates for services that include Six-Unit Tee Hangar and Apron in the amount of \$4,092.48.
- CA-3 Consider motion to approve payment #141 to Snyder & Associates for services that include General Engineering through January 31<sup>st</sup> in the amount of \$1,963.00.
- CA-4 Consider motion to approve payment #42 in the amount of \$845.60 to Snyder & Associates for SE Four Mile Dr. Road Relocation, plans, specs, bid documents.
- CA-5 Approval of Bills and Transfer of Necessary Funds \$32,716.16.
- CA-6 February 2015 Financial Reports
- CA-7 Accounts Receivable Aging Summary

**Motion to approve consent agenda items CA-1 to CA-7.**

**12. Removed Consent Agenda Items:**

**Motion to Approve removed consent agenda item CA-**

**13. Old Business**

- A. Resolution 2015-16, approving use of a portion of the ramp areas on the airport grounds for the "Show and Shine" Event on May 16, 2015; contingent upon receiving the certificate of liability insurance, approval by the Federal Aviation Administration.
- B. Discussion and direction regarding installation of 160 foot US Cellular tower.

**14. New Business**

- A. Resolution 2015-17, approving a lease agreement with Warren Aviation, LLC and Larry J. Coppola for hangar space.
- B. Resolution 2015-18, approving a lease agreement with Ken Anderson for garage space.

**15. Reports**

- A. Engineering Report
- B. Staff Report
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report
  - a. Greater Des Moines Partnership Washington, DC Trip, May 10-12, 2015

**16. Adjourn**

**Next Scheduled Meeting Date: April 9, 2015 @ 5:00 p.m.**