

POLK COUNTY AVIATION AUTHORITY
Thursday, May 7, 2015-5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

- 1. Roll Call**
- 2. Perfecting and Approval of the Agenda without amendment**
- 3. Audience with Visitors**
 - A. David Baum, Willis Auto Campus
- 4. Finance / Budget Report**
- 5. FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
- 6. Consent Agenda Items**
 - CA-1 Approval of April 9, 2015 minutes.
 - CA-2 Consider motion to approve payment #1 to Jensen Builders, Ltd. for services that include Six-Unit Tee Hangar and Apron Project, 2015, in the amount of \$15,067.47.
 - CA-3 Consider motion to approve payment #1 to Snyder & Associates for services that include Runway 18/36 and Taxiway Lighting Improvements, in the amount of \$25,047.89.
 - CA-4 Consider motion to approve payment #5 to Snyder & Associates for services that include Six-Unit Tee Hangar and Apron Project, 2015, in the amount of \$3,483.25.
 - CA-5 Consider motion to approve payment #143 to Snyder & Associates for services that include General Engineering through March 31st in the amount of \$3,742.28.
 - CA-6 Consider motion to approve payment #14 to Snyder & Associates for services that include RW 22 Threshold Relocation and Instrument Approach Development in the amount of \$2,062.95.
 - CA-7 Approval of Bills and Transfer of Necessary Funds \$61,379.59.
 - CA-8 April 2015 Financial Reports
 - CA-9 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-9.
- 7. Removed Consent Agenda Items:**

Motion to Approve removed consent agenda item CA-.
- 8. Old Business**
 - A. Possible concrete pavement repairs at two locations
 - B. Quote to restripe front parking lots
 - C. Discussion and direction regarding installation of 160 foot US Cellular tower.
- 9. New Business**
 - A. Consider motion to approve audit services with CliftonLarsonAllen, LLP for the fiscal years ending June 30, 2015, 2016, 2017 in the amounts of \$7,000 per year.

- B. Resolution 2015-22, fixing a date for a hearing on plans, specifications, opinion of probable cost and form of contract and taking of bids for Runway 18/36 and Taxiway Lighting Improvements Project at Ankeny Regional Airport.

(Bid letting June 2, 2015 at 10:30 a.m. / Hearing June 4, 2015 at 5:00 p.m.)

10. Reports

- A. Engineering Report
 - a. Notice to Proceed – Runway 4/22 Rehab and Threshold Relocation Project
- B. Staff Report
 - a. Informal Bids for Water Main Relocation – Tom Drew Hangar Pad
 - b. Update on Foam Trailer – Ankeny Fire Department
 - c. Iowa DOT Pavement Condition Index Report
 - d. Iowa Aviation Conference - Meeting with FAA
 - e. Des Moines Partnership – Washington DC Trip
 - f. North Gate Repairs
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

11. Adjourn

Next Scheduled Meeting Date: June 4, 2015 @ 5:00 p.m.