

POLK COUNTY AVIATION AUTHORITY
Thursday, August 6, 2015-5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

1. Roll Call
2. Perfecting and Approval of the Agenda without amendment
3. Audience with Visitors
4. Finance / Budget Report
5. FBO Report
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
6. Consent Agenda Items
 - CA-1 Approval of July 9, 2015 minutes.
 - CA-2 Consider motion to approve payment #2 to Jensen Builders, Ltd. for services that include Six-Unit Tee Hangar and Apron Project, 2015, in the amount of \$16,583.20.
 - CA-3 Consider motion to approve payment #17 to Snyder & Associates for services that include RW 22 Threshold Relocation and Instrument Approach Development in the amount of \$2,735.61.
 - CA-4 Consider motion to approve payment #7 to Snyder & Associates for services that include Six-Unit Tee Hangar and Apron Project, 2015, in the amount of \$1,060.10.
 - CA-5 Consider motion to approve payment #146 to Snyder & Associates for services that include General Engineering through June 30, 2015 in the amount of \$3,077.25.
 - CA-6 Consider motion to approve payment #4 to Snyder & Associates for services that include Runway 18/36 and Taxiway Lighting Improvements, in the amount of \$1,897.50.
 - CA-7 Approval of Bills and Transfer of Necessary Funds \$32,236.91.
 - CA-8 July 2015 Financial Reports
 - CA-9 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-9.
7. Removed Consent Agenda Items:

Motion to Approve removed consent agenda item CA-
8. Old Business
 - A. Approval of the Special Events Policy.
9. New Business

- A. Recommendation of committee's first choice of engineering consulting firm and request authorization to negotiate with representatives of said firm on an engineering services contract regarding Wildlife Fence Environmental Study and Engineering.
- B. Motion to approve the Scope of Services for airport planning and ACIP formulation, to be administered under the 2012 Agreement with Snyder & Associates, Inc.

10. Reports

- A. Engineering Report
 - a. Status of Final Closeout of the SE Fourmile Drive Relocation Project.
 - b. Status of Funding for the Runway 18/36 and Taxiway Lighting Improvements.
 - c. Correspondence from the Iowa DOT regarding the FY 2016 Funding Applications.
 - d. Report by CMT on the Pavement and Subgrade Conditions Ramp Areas.
- B. Staff Report
 - a. Recent correspondence from the FAA regarding the Proposed Airport Capital Improvement Plan.
 - b. Water main Relocation – North Hangar Pad Site.
 - c. Request for Proposals – Two Hangar Pad Sites.
 - d. Tour by Congressman David Young.
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

11. Adjourn

Next Scheduled Meeting Date: September 10, 2015 @ 5:00 p.m.