

**POLK COUNTY AVIATION AUTHORITY**

Thursday, September 4, 2014-5:00 P.M.  
Ankeny Regional Airport ♦ Ankeny, Iowa  
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

**AGENDA**

1. **Roll Call, Acting Chairperson, Jeff Wangsness.**
2. **Motion to appoint Chairperson, for term expiring December 31, 2015.**
3. **Motion to appoint other officers, as necessary, for terms expiring December 31, 2015.**
4. **Perfecting and Approval of the Agenda with / without amendments.**
5. **Audience with Visitors**
6. **Finance / Budget Report**
7. **FBO Report**
  - A. Fuel Report
  - B. Inspection Report
  - C. Hangar tenant waiting list report
  - D. Tenant concerns and response report
8. **Consent Agenda Items**
  - CA-1 Approval of August 7, 2014 minutes
  - CA-2 Consider motion to approve payment #135 to Snyder & Associates for services that include General Engineering through July 31<sup>st</sup> in the amount of \$4,133.16.
  - CA-3 Consider motion to approve Payment #36 in the amount of \$10,550.90 to Snyder & Associates for SE Four Mile Dr. Road Relocation, plans, specs, bid documents.
  - CA-4 Consider motion to approve payment #7 to Snyder & Associates for services that include RW 22 Threshold Relocation and Instrument Approach Development in the amount of \$31,887.11.
  - CA-5 Consider motion to approve payment #8 to Manatt's for services that include SE Four Mile Drive Relocation Project in the amount of \$38,300.23.
  - CA-6 Approval of Bills and Transfer of Necessary Funds \$101,140.46.
  - CA-7 August 2014 Financial Reports
  - CA-8 Accounts Receivable Aging Summary
  - CA-9 Insurance Renewals – Approval of Insurance Renewals – Policy year 9/20/14 – 9/19/15 and authorization of premium payments.

**Motion to approve consent agenda items CA-1 to CA-9.**
9. **Removed Consent Agenda Items:**
  - Motion to Approve removed consent agenda item CA-.**
10. **Old Business - none**

**11. New Business**

- A. Discussion and direction regarding Five Year negotiation of fees for the Airport Access Agreement with Accumold / Elwell.
- B. Discussion and direction regarding Five Year negotiation of fees for Fixed Base Operator License and Fuel.
- C. Resolution 2014-26, approving a lease agreement with Lisa Lockard for hangar space.

**12. Reports**

- A. Engineering Report
  - a. SE Four Mile Drive Project Update
  - b. Runway 22 Rehab Project Update
  - c. New Hangar GAVI Grant Status
- B. Staff Report
  - a. Status of Insulation Replacement on Hangar Door
  - b. Status of Main Gate Opener Repairs
  - c. Correspondence from Dave Vance regarding the Corvette Event
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

**13. Adjourn**

**Next Scheduled Meeting Date: October 9, 2014 @ 5:00 p.m.**