

POLK COUNTY AVIATION AUTHORITY
Thursday, September 5, 2013-5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

1. **Roll Call**
2. **Perfecting and Approval of the Agenda with / without amendments**
3. **Audience with Visitors**
4. **Finance / Budget Report**
5. **FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
6. **Consent Agenda Items**
 - CA-1 Approval of August 8, 2013 minutes
 - CA-2 Consider motion to approve payment #17 to Snyder & Associates for services that include PCAA Runway 4/22 Lawsuit in the amount of \$5,684.91.
 - CA-3 Approval of Bills and Transfer of Necessary Funds \$29,800.86.
 - CA-4 August 2013 Financial Reports
 - CA-5 Accounts Receivable Aging Summary
 - CA-6 Insurance Renewals – Approval of Insurance Renewals – Policy year 9/20/13 – 9/19/14 and authorization of premium payments.

Motion to approve consent agenda items CA-1 to CA-6.
7. **Removed Consent Agenda Items:**

Motion to Approve removed consent agenda item CA-.
8. **Old Business**
9. **New Business**
 - A. Resolution 2013-18 authorizing the setting of a hearing on a proposal by the Fixed Base Operator to lease certain public property
(Hearing October 10, 2013 at 5:00 p.m.)
 - B. Resolution 2013-19 approving a lease agreement with Jeremy Whitver for garage space.
 - C. Resolution 2013-20 approving the adjustment of termination dates for tie-down leases with Bruce Vander Pool and Robert A. Suttons.
10. **Reports**
 - A. Engineering Report
 - T-hangar plans and specs
 - Fence Maintenance
 - B. Staff Report
 - C. Legal Counsel Report
 - D. Board Report
 - E. Chair Report

11. Request for Executive Session

- A. Consider motion that the board go into executive session, pursuant to Iowa Code Chapter 21.5 (1)(C) “To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.”

(Following adjournment of the Executive Session, the Board may take action on any matter discussed during the Executive Session)

12. Adjourn

Next Scheduled Meeting Date: October 10, 2013 @ 5:00 p.m.