

POLK COUNTY AVIATION AUTHORITY
Thursday, September 10, 2015-5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

1. Roll Call
2. Perfecting and Approval of the Agenda without amendment
3. Audience with Visitors
 - A. Report on Corvette Club Event held August 15th and 16th, Dave Vance.
4. Finance / Budget Report
5. FBO Report
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
6. Consent Agenda Items
 - CA-1 Approval of August 6, 2015 minutes.
 - CA-2 Consider motion to approve payment #3 to Jensen Builders, Ltd. for services that include Six-Unit Tee Hangar and Apron Project, 2015, in the amount of \$184,259.63.
 - CA-3 Consider motion to approve payment #3 to Kimrey Electric for services that include Runway 4/22 Rehabilitation and Runway 22 Threshold Relocation Project, in the amount of \$14,575.85.
 - CA-4 Consider motion to approve payment #18 to Snyder & Associates for services that include RW 22 Threshold Relocation and Instrument Approach Development in the amount of \$2,081.19.
 - CA-5 Consider motion to approve payment #8 to Snyder & Associates for services that include Six-Unit Tee Hangar and Apron Project, 2015, in the amount of \$3,344.78.
 - CA-6 Consider motion to approve payment #147 to Snyder & Associates for services that include General Engineering through July 31, 2015 in the amount of \$1,901.53.
 - CA-7 Consider motion to approve payment #5 to Snyder & Associates for services that include Runway 18/36 and Taxiway Lighting Improvements, in the amount of \$5,941.41.
 - CA-8 Approval of Bills and Transfer of Necessary Funds \$220,114.58.
 - CA-9 August 2015 Financial Reports
 - CA-10 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-10

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7. Removed Consent Agenda Items:
 - Motion to Approve removed consent agenda item CA-

8. Old Business

- A. Approval of Special Events Policy.

9. New Business

- A. Resolution 2015-27, approving a three year lease agreement, for the period of January 1, 2016 through December 31, 2018 with Iowa Department of Administrative Services for the benefit of the Iowa Department of Public Safety, State Highway Patrol for hangar spaces I-01, I-02 and I-03.
- B. Resolution 2015-28, approving a lease agreement transfer for Charles McDonald from hangar E-10 to E-04 and approving a lease agreement for Hawkeye Aero Sales, Larry Baker, for hangar E-10.
- C. Insurance Renewals – Approval of Insurance Renewals – Policy Year 9/20/15 – 9/19/16 and authorization of premium payments.
- D. Resolution 2015-29, accepting the FAA Grant Offer for the Rehabilitate Runway 18/36 Lighting and Taxiway Lighting Project, AIP Project No. 3-19-0132-020.
- E. Resolution 2015-30, awarding and executing the construction contract with Kimrey Electric for the Rehabilitate Runway 18/36 Lighting and Taxiway Lighting Project, AIP Project No. 3-19-0132-020.
- F. Resolution 2015-31, authorizing the utilization of an EXEC 1 maintenance person for as-needed repair work at the Ankeny Regional Airport.
- G. Resolution 2015-32, approving the Professional Services Agreement with McClure Engineering for the preparation of an Environmental Assessment Document to facilitate the Construct Wildlife Fence Project.
- H. Motion to approve additional work and Invoice for the Water Main Relocation by Polk County Heating and Cooling.

10. Reports

- A. Engineering Report
- B. Staff Report
 - a. Report on the results of the Request for Proposals to lease the two vacant hangar pad sites for the construction of private hangars.
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

11. Adjourn

Next Scheduled Meeting Date: October 8, 2015 @ 5:00 p.m.