

**POLK COUNTY AVIATION AUTHORITY**

Thursday, October 9, 2014 -5:00 P.M.

Ankeny Regional Airport ♦ Ankeny, Iowa

Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

**AGENDA**

1. **Roll Call, Acting Chairperson, Jeff Wangsness.**
2. **Administer Oath of Office for terms expiring December 31, 2015:**  
  
Chairperson - Jeff Wangsness  
Secretary - Jason Greubel
3. **Perfecting and Approval of the Agenda with / without amendment.**
4. **Audience with Visitors**
5. **Finance / Budget Report**
6. **FBO Report**
  - A. Fuel Report
  - B. Inspection Report
  - C. Hangar tenant waiting list report
  - D. Tenant concerns and response report
  - E. Official FAA Airport Diagram, discussion about renaming of taxiway(s)
7. **Consent Agenda Items**
  - CA-1 Approval of September 4, 2014 minutes.
  - CA-2 Consider motion to approve payment #9 to Manatt's for services that include SE Four Mile Drive Relocation Project in the amount of \$23,908.84.
  - CA-3 Consider motion to approve payment #136 to Snyder & Associates for services that include General Engineering through August 31<sup>st</sup> in the amount of \$1,260.64.
  - CA-4 Consider motion to approve payment #8 to Snyder & Associates for services that include RW 22 Threshold Relocation and Instrument Approach Development in the amount of \$3,435.00.
  - CA-5 Consider motion to approve Payment #37 in the amount of \$5,879.85 to Snyder & Associates for SE Four Mile Dr. Road Relocation, plans, specs, bid documents.
  - CA-6 Approval of Bills and Transfer of Necessary Funds \$70,087.42.
  - CA-7 September 2014 Financial Reports
  - CA-8 Accounts Receivable Aging Summary

**Motion to approve consent agenda items CA-1 to CA-8**
8. **Removed Consent Agenda Items:**  
**Motion to Approve removed consent agenda item CA-.**
9. **Old Business**
10. **New Business**
  - A. Resolution 2014-27, approving permanent public utility easements between the Polk County Aviation Authority and the City of Ankeny, Iowa.

- B. Resolution 2014-28, accepting an agreement with the Iowa Department of Transportation for reimbursement of the eligible costs to construct a 6 – unit tee hangar project up to a maximum amount of \$150,000 under the FY 2015 State Airport Development Program.
- C. Resolution 2014-29, accepting an agreement with the Iowa Department of Transportation for reimbursement of the eligible costs to construct a 6 – unit tee hangar approach pavement project up to a maximum amount of \$56,325.25 under the FY 2015 State Airport Development Program.

**11. Reports**

- A. Engineering Report
- B. Staff Report
  - Review of Hangar and Garage Lease Agreements
  - Rehabilitate Runway Lighting
  - Notice to Proceed to Kimrey Electric
  - Five Year Airport Capital Improvement Program
  - Potential AGIS Presentation
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

**12. Adjourn**

**Next Scheduled Meeting Date: November 6, 2014 @ 5:00 p.m.**