

POLK COUNTY AVIATION AUTHORITY
Thursday, October 10, 2013-5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

1. **Roll Call**
2. **Perfecting and Approval of the Agenda without amendment**
3. **Audience with Visitors**
4. **Public Hearing - (PH #2013-03)**
Proposal by the Fixed Base Operator to Lease Certain Public Property
 - A. Hold and close public hearing
 - B. Resolution 2013- 23, approving and authorizing the execution of certain agreements with Central Iowa Aviation, LLC, as Fixed Base Operator
5. **Public Hearing - (PH #2013-04)**
Construct Six-Unit Tee Hangar Project
(FY2014 IDOT General Aviation Vertical Infrastructure (GAVI) Project No. 9I140IKV300)
 - A. Hold and close public hearing
 - B. Resolution 2013-24, adopting plans, specifications, form of contract and opinion of probable cost for the Construct Six-Unit Tee Hangar Project (FY2014 IDOT General Aviation Vertical Infrastructure (GAVI) Project No. 9I140IKV300)
 - C. Receive and file Report of Bids Received on October 3, 2013.
 - D. Resolution 2013-25, awarding construction contract for the Construct Six-Unit Tee Hangar Project (FY2014 IDOT General Aviation Vertical Infrastructure (GAVI) Project No. 9I140IKV300)
6. **Finance / Budget Report**
7. **FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
8. **Consent Agenda Items**
 - CA-1 Approval of September 5, 2013 minutes
 - CA-2 Approval of September 13, 2013 special meeting minutes
 - CA-3 Consider motion to approve payment #128 to Snyder & Associates for services that include planning and engineering in the amount of \$932.00.
 - CA-4 Consider motion to approve payment to Clear Skies Flying Club, LLC for yellow paint used for a service project in the amount of \$278.43.
 - CA-5 Approval of Bills and Transfer of Necessary Funds \$33,115.56.
 - CA-6 September 2013 Financial Reports
 - CA-7 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-7.
9. **Removed Consent Agenda Items:**
Motion to Approve removed consent agenda item CA-.
10. **Old Business - none**

11. New Business

- A. Consider motion to approve an engineering agreement with Snyder and Associates for the Design of a Six-Unit Tee Hangar
- B. Consider motion to approve payment #1 to Snyder & Associates for services that include Six-unit Tee Hangar in the amount of \$7,105.00.
- C. Discussion and direction regarding Rehabilitate Runway (04/22, Relocate 22 Threshold with AGIS)

12. Reports

- A. Engineering Report
- B. Staff Report
 - Review of Hangar and Garage Lease Agreements
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

13. Adjourn

Next Scheduled Meeting Date: November 7, 2013 @ 5:00 p.m.