

POLK COUNTY AVIATION AUTHORITY
Thursday, November 6, 2014-5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

1. **Roll Call**
2. **Perfecting and Approval of the Agenda without amendments**
3. **Audience with Visitors**
4. **Finance / Budget Report**
5. **FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
6. **Consent Agenda Items**
 - CA-1 Approval of October 9, 2014 minutes
 - CA-2 Consider motion to approve payment #10 to Manatt's for services that include SE Four Mile Drive Relocation Project in the amount of \$30,227.87
 - CA-3 Consider motion to approve Change Order #2, decreasing contract amount by \$51,244.49 to Manatt's for services that include SE Four Mile Drive Relocation Project
 - CA-4 Consider motion to approve payment #137 to Snyder & Associates for services that include General Engineering through September 30th in the amount of \$1,763.60.
 - CA-5 Consider motion to approve Payment #38 in the amount of \$3,839.48 to Snyder & Associates for SE Four Mile Dr. Road Relocation, plans, specs, bid documents.
 - CA-6 Consider motion to approve payment #9 to Snyder & Associates for services that include RW 22 Threshold Relocation and Instrument Approach Development in the amount of \$818.50.
 - CA-7 Approval of Bills and Transfer of Necessary Funds \$46,851.72.
 - CA-8 October 2014 Financial Reports
 - CA-9 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-9.
7. **Removed Consent Agenda Items:**

Motion to Approve removed consent agenda item CA-
8. **Old Business**
 - A. Resolution 2014-30, approving the Capital Improvement Program for FY 2016
 - B. Resolution 2014-31, approving Tee Hanger, Garage and Tie-Down Lease documents effective for Calendar Year 2015.
 - C. Motion to adjust the Airport Access Agreement with Denny Elwell Seven Way Trust.
 - D. Motion to adjust the Amended and Substituted License Agreement license and fuel fees with Central Iowa Aviation, LLC.
9. **New Business**
 - A. Resolution 2014-32, approving a Professional Services Agreement with Snyder & Associates regarding 2015 Six-Unit Tee Hangar, Project No. 91150IKV100.
 - B. Review Exec 1 Management Agreement

10. Reports

- A. Engineering Report
- B. Staff Report
 - a. October 29th Hanger Inspections
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

11. Adjourn

Next Scheduled Meeting Date: December 4, 2014 @ 5:00 p.m.