

POLK COUNTY AVIATION AUTHORITY

Thursday, November 7, 2013-5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

- 1. Roll Call**
- 2. Perfecting and Approval of the Agenda without amendments**
- 3. Audience with Visitors**
- 4. Finance / Budget Report**
- 5. FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
- 6. Consent Agenda Items**
 - CA-1 Approval of October 10, 2013 minutes
 - CA-2 Consider motion to approve payment #129 to Snyder & Associates for services that include Ankeny Regional Airport Planning and Engineering in the amount of \$1,107.00.
 - CA-3 Consider motion to approve payment #29 to Snyder & Associates for services that include SE Four Mile Dr. Road Relocation, plans, specs and bid documents in the amount of \$31,238.13.
 - CA-4 Consider motion to approve payment #2 to Snyder & Associates for services that include Six-Unit Tee Hangar in the amount of \$11,025.00.
 - CA-5 Consider motion to approve payment #3 to Snyder & Associates for services that include Terminal Development Concept in the amount of \$440.00.
 - CA-6 Consider motion to approve payment #1 to Manatt's for services that include SE Four Mile Drive Relocation Project in the amount of \$108,633.69.
 - CA-7 Approval of Bills and Transfer of Necessary Funds \$180,289.56.
 - CA-8 October 2013 Financial Reports
 - CA-9 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-9.
- 7. Removed Consent Agenda Items:**

Motion to Approve removed consent agenda item CA-.
- 8. Old Business**
 - A. Resolution 2013-26, approving the Capital Improvement Program for FY 2015
 - B. Discussion and direction regarding Rehabilitate Runway (04/22, Relocate 22 Threshold with AGIS) (Deferred from the 10/10/13 meeting)
- 9. New Business**
 - A. Consider motion to adopt Resolution 2013-27, approving Tee Hanger, Garage Bay and Tie-Down Lease documents effective for Calendar Year 2014.
 - B. Consider motion to approve Change Order #1 for additional services not contained in original agreement to Snyder & Associates, for construction services on the Six Unit Tee Hangar, not to exceed \$12,000.00.

10. Reports

- A. Engineering Report
- B. Staff Report
 - Discussion and direction regarding cold patch repairs to the taxiways
 - Discussion and direction regarding Iowa Department of Transportation airport runway inspection
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

11. Request for Executive Session

- A. Consider motion that the board go into executive session, pursuant to Iowa Code Chapter 21.5 (1)(C)
“To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.”

(Following adjournment of the Executive Session, the Board may take action on any matter discussed during the Executive Session)

12. Adjourn

Next Scheduled Meeting Date: December 5, 2013 @ 5:00 p.m.