

POLK COUNTY AVIATION AUTHORITY
Thursday, December 4, 2014-5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

1. **Roll Call**
2. **Perfecting and Approval of the Agenda without amendments**
3. **Audience with Visitors**
 - A. FY 2014 Annual Financial Audit Presentation
4. **Finance / Budget Report**
5. **FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
6. **Consent Agenda Items**
 - CA-1 Approval of November 6, 2014 minutes
 - CA-2 Consider motion to approve payment #1 to Family Tree Care for tree and brush clearing in the amount of \$4,603.05.
 - CA-3 Consider motion to approve payment #138 to Snyder & Associates for services that include General Engineering through October 31st in the amount of \$5,586.08.
 - CA-4 Consider motion to approve payment #39 in the amount of \$2,774.02 to Snyder & Associates for SE Four Mile Dr. Road Relocation, plans, specs, bid documents.
 - CA-5 Consider motion to approve payment #10 to Snyder & Associates for services that include RW 22 Threshold Relocation and Instrument Approach Development in the amount of \$7,794.63.
 - CA-6 Approval of Bills and Transfer of Necessary Funds \$65,407.22.
 - CA-7 November 2014 Financial Reports
 - CA-8 Accounts Receivable Aging Summary
 - CA-9 Receive and file FY 2014 Annual Financial Audit Report

Motion to approve consent agenda items CA-1 to CA-9.
7. **Removed Consent Agenda Items:**

Motion to Approve removed consent agenda item CA-.
8. **Old Business**
 - A. Resolution 2014-33, approving Elder Corporation amendment to the fee schedule.
 - B. Resolution 2014-34, authorizing the execution of an amendment to the License Agreement for Fixed Base Operator with Central Iowa Aviation, L.L.C.
 - C. Resolution 2014-35, authorizing the execution of 2015 Management Agreement with Exec 1 Aviation II, L.L.C., as Fixed Base Operator.

9. New Business

- A. Resolution 2014-36 approving transfer of lease agreement for Lee Lundstrom from hangar A-06 to A-02 and approving lease agreement with Bruce Vanderpool hangar space A-06.
- B. Resolution 2014-37, approving lease agreements with Dianne Cooper and Exec 1 Aviation for garage space.

10. Reports

- A. Engineering Report
- B. Staff Report
 - a. Airport Landing Certificate
 - b. ACIP FY 2016
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

11. Adjourn

Next Scheduled Meeting Date: January 8, 2015 @ 5:00 p.m.