

**POLK COUNTY AVIATION AUTHORITY**  
Thursday, December 6, 2012-5:00 P.M.  
Ankeny Regional Airport ♦ Ankeny, Iowa  
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

**AMENDED AGENDA**

1. **Roll Call**
2. **Perfecting and Approval of the Agenda, with amendment, placing two items under Consent Agenda Items, CA-15 authorizing approval of the appraisal fee of \$2,400 for Johnson property appraisal and CA-16 approving motor replacement in Hangar B-4 and D-3 by Septagon Construction for \$2,450.**
3. **Audience with Visitors**
  - A. FY 2012 Annual Financial Audit Presentation
4. **Finance / Budget Report**
5. **FBO Report**
  - A. Fuel Report
  - B. Inspection Report
  - C. Hangar tenant waiting list report
  - D. Tenant concerns and response report
6. **Consent Agenda Items**
  - CA-1 Resolution 2012-35, authorizing the execution of a farm lease with Johnson Bros. of Ankeny, Ltd.
  - CA-2 Resolution 2012-36, authorizing the execution of a farm lease with I-80, Inc
  - CA-3 Resolution 2012-37, authorizing the farm lease with Jeffrey Wangsness
  - CA-4 Resolution 2012-38, Approve change of termination date on a hangar lease, Jerry Turnbull and Leonard Boswell and approve leasing hangar space to Connor Aviation LLC (Eric Johnson) and Dan Cramer.
  - CA-5 Resolution 2012-39, Approve tie-down space to N1046X, LLC (Ben Miller and Joel Leyh).
  - CA-6 Approval of November 8, 2012 minutes
  - CA-7 Approval of November 21, 2012 special meeting minutes
  - CA-8 Consider motion to approve Payment #40 in the amount of \$8,690.20 to Snyder & Associates for Runway 22 Land Acquisition – RPZ and SE Four Mile Drive ALP Update and Exhibit A Revisions
  - CA-9 Consider motion to approve Payment #24 in the amount of \$5,312.84 to Snyder & Associates for SE Four Mile Dr. Road Relocation Plans, Specification and Bid Documents.
  - CA-10 Approval of Bills and Transfer of Necessary Funds \$291,208.57.
  - CA-11 November, 2012 Financial Reports.
  - CA-12 Accounts Receivable Aging Summary
  - CA-13 Receive and file Ankeny Regional Airport Wildlife Hazard Assessment Update (IKV)
  - CA-14 Receive and file FY 2012 Annual Financial Audit Report  
(report on file in the Recording Secretary's office)
  - CA-15 Motion to approve appraisal fee of \$2,400.00 for Johnson property appraisal.
  - CA-16 Motion to approve Motor Replacement on Hangar B-4 and D-3 by Septagon Construction for \$2,450.00.  
**Motion to approve consent agenda items CA-1 to CA-16 except removed consent agenda items CA- \_\_\_\_, CA- \_\_\_\_, CA-\_\_\_\_\_.**
7. **Removed Consent Agenda Items:**
  - Motion to Approve consent agenda item CA-\_\_\_\_\_.**
8. **Old Business**
  - A. Resolution 2012-40, approving the Capital Improvement Program for FY 2014.
  - B. Resolution 2012-41, approving the AGIS (Airport Geographic Information System) survey that is needed to establish a new approach procedure on Runway 22
9. **New Business**
  - A. Resolution 2012-42, approving the renewal of the Management Agreement with Exec 1.
  - B. Resolution 2012-43, authorizing the extension of an agreement with Deere & Company acting through its Intelligent Solutions Group business regarding use of Aviation Authority Property.
10. **Informational Items**
11. **Reports**

- A. Engineering Report
  - Proposed Project Schedule
  - Meeting with City of Ankeny
  - Utility Easements
- B. Staff Report
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

**12. Adjourn**

**Next Scheduled Meeting Date: January 10, 2013 @ 5:00 p.m.**