

POLK COUNTY AVIATION AUTHORITY
Thursday, January 4, 2018 -5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

1. **Roll Call**
2. **Administer Oath of Office to Current Board Member with term expiring December 31, 2017.
Ankeny - Todd Ashby – Term expiring December 31, 2021**
3. **Perfecting and Approval of the Agenda without amendment.**
4. **Audience with Visitors**
5. **FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
6. **Finance / Budget Report**
7. **Consent Agenda Items**
 - CA-1 Approval of December 7, 2017 minutes.
 - CA-2 Consider motion to approve payment #6 to McClure Engineering Co., for services that include Construction Admin and Observation Services for the Wildlife Exclusion Fence Project in the amount of \$24,754.05.
 - CA-3 Consider motion to approve payment #1 to McClure Engineering Co., for services that include General On-Call Engineering Services through 11/25/17 in the amount of \$2,210.00.
 - CA-4 Consider motion to approve payment #1 to McClure Engineering Co., for services that include Reconstruct Taxiways A/C North, Rehab Taxiways B, C, T-hangar Taxi lanes Project in the amount of \$7,835.50.
 - CA-5 Consider motion to approve payment #1 to McClure Engineering Co., for services that include Drainage Channel Improvements / Terminal Building Drainage Improvements Project in the amount of \$2,740.00.
 - CA-6 Consider motion to approve Payment #174 to Snyder & Associates for services that include General Engineering through November 30, 2017 in the amount of \$2,979.71.
 - CA-7 Consider motion to approve payment #3 to Minturn, Inc. for services on the Wildlife Exclusion Fence Project, in the amount of \$476,897.99.
 - CA-8 Approval of Bills and Transfer of Necessary Funds, \$538,358.17.
 - CA-9 January 2018 Financial Reports
 - CA-10 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-10
8. **Removed Consent Agenda Items:**
 - Motion to Approve removed consent agenda item CA-.**

9. Old Business

- A. Discussion and direction regarding Ankeny Regional Airport Special Events Policy.
- B. Resolution 2018- 01 authorizing the execution of a Cooperative Service Agreement with the United States Department of Agriculture – Wildlife Services.
- C. Discussion and direction regarding approval of Urban Dirt Detectives to spot check the Clark property.
- D. Resolution 2018- 02, approving Master Service Agreement with Jerry Searle for planning services.

10. New Business

- A. Resolution 2018-03, approve the lease agreements with the individuals and / or organizations detailed on the attached list.

11. Reports

- A. Engineering Report
 - a. Wildlife Exclusion Fence Project.
- B. Staff Report
 - a. All Energy (Sukowatey) Hangar Development
 - b. Clark Property Update (Septic Tank Abandonment, Asbestos Review, House Burns)
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

12. Adjourn