

**POLK COUNTY AVIATION AUTHORITY**  
Thursday, January 5, 2017 -5:00 P.M.  
Ankeny Regional Airport ♦ Ankeny, Iowa  
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

**AMENDED AGENDA**

1. **Roll Call**
2. **Perfecting and Approval of the Agenda with amendment, addition of item 9F, Resolution 2017-05, authorizing the execution of a land lease with John G. Jensen and addition to the Executive Session, “and Iowa Code 21.5(1)(j) to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. The minutes and the tape recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed.**
3. **Audience with Visitors**
4. **Finance / Budget Report**
5. **FBO Report**
  - A. Fuel Report
  - B. Inspection Report
  - C. Hangar tenant waiting list report
  - D. Tenant concerns and response report
6. **Consent Agenda Items**
  - CA-1 Approval of December 8, 2016 minutes.
  - CA-2 Consider motion to approve payment #163 to Snyder & Associates for services that include General Engineering through November 30, 2016 in the amount of \$3,293.94.
  - CA-3 Consider motion to approve payment #18 to Snyder & Associates for services that include Runway 18/36 and Taxiway Lighting Improvements, in the amount of \$427.28.
  - CA-4 Consider motion to approve payment #2 to Snyder & Associates for services that include the South Apron Grading and Paving Phase 1, in the amount of \$10,105.40.
  - CA-5 Consider motion to approve payment #2 to Snyder & Associates for services that include the 2017 Ramp Rehab Project, in the amount of \$4,453.00.
  - CA-6 Consider motion to approve payment #7 to Kimrey Electric for construction services on the Runway 18/36 and Taxiway Lighting Improvements Project, in the amount of \$21,442.05.
  - CA-7 Consider motion to approve payment #1 to Kimrey Electric for construction services on the Replace Runway 18/36 PAPI, in the amount of \$41,800.00.
  - CA-8 Consider motion to approve Change Order No. 5 with Kimrey Electric for removal of regulator and addition of breaker and panel on the Runway 18/36 and Taxiway Lighting Improvements Project, in the amount of \$5,650.00.
  - CA-9 Approval of Bills and Transfer of Necessary Funds \$88,009.91.
  - CA-10 December 2016 Financial Reports
  - CA-11 Accounts Receivable Aging Summary
  - CA-12 Receive and file FY 2016 Annual Financial Audit Report

**Motion to approve consent agenda items CA-1 to CA-12**

7. **Removed Consent Agenda Items:**

**Motion to Approve removed consent agenda item CA-**

**8. Old Business**

- A. Motion approving adjustment in Farm Lease Rates for 2017, from \$250 per acre to \$240 per acre.
- B. Wildlife Exclusion Fence Design – McClure Engineering Update.

**9. New Business**

- A. Resolution 2016-39, approving a Reimbursement Agreement with Knapp-Elwell, LC.  
(Deferred from the December 8, 2016 agenda.)
- B. Resolution 2017-01, authorizing the execution of a farm lease with I-80, Inc.
- C. Resolution 2017-02, authorizing the execution of a farm lease with Dennis Miller.
- D. Resolution 2017-03, authorizing the execution of a farm lease with Johnson Bros. of Ankeny, LTD.
- E. Resolution 2017-04, authorizing the execution of a farm lease with Jeffrey Wangsness.
- F. Resolution 2017-05, authorizing the execution of a land lease with John G. Jensen.

**10. Reports**

- A. Engineering Report
  - a. Project Schedule: South Apron Grading and Paving – Phase 1 Project.
  - b. SE Convenience Blvd. / South Access – R.I.S.E. Application.
- B. Staff Report
  - a. Sidewalk Snow Removal for new Parcel 39.
  - b. Update on Tree Removals for Runway 22.
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

**11. Request for Executive Session**

Consider Motion to go into Executive Session, pursuant to Iowa Code Chapter 21.5 (1)(c) “to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

“and Iowa Code 21.5(1)(j) to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. The minutes and the tape recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed.

(Following adjournment of the Executive Session, the Board may take action on any matter discussed during the Executive Session)

**12. Adjourn**