

**POLK COUNTY AVIATION AUTHORITY**  
Thursday, February 6, 2020 - 5:00 P.M.  
Ankeny Regional Airport ♦ Ankeny, Iowa  
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

**AGENDA**

1. **Roll Call**
2. **Administer Oath of Office to Returning Board Members.**
  - Altoona - Dave Garrison - expiring December 31, 2022
  - Ankeny - Jeff Wangsness - expiring December 31, 2023
  - Bondurant - Jake Nilles - expiring December 31, 2022
  - Polk County - John Barber – expiring December 31, 2023
3. **Perfecting and Approval of the Agenda without amendment.**
4. **Audience with Visitors**
5. **Election of Chairperson, Secretary and Treasurer for terms expiring December 31, 2021 / Oath of Office**
6. **FBO Report**
  - A. Fuel Report
  - B. Inspection Report
  - C. Hangar tenant waiting list report
  - D. Tenant concerns and response report
  - E. IS-BOA State II Certification
7. **Finance / Budget Report**
8. **Consent Agenda Items**
  - CA-1 Approval of January 9, 2020 minutes.
  - CA-2 Consider motion to approve payment #23 to McClure Engineering Co., for services that include General On-Call Engineering Services in the amount of \$2,050.00.
  - CA-3 Consider motion to approve payment #2 to McClure Engineering Co., for services that include Taxiway D Access Rd & Utilities – Phase 2 in the amount of \$11,236.41.
  - CA-4 Consider motion to adopt Resolution 2020-07, setting a Public Hearing on the Polk County Aviation Authority Proposed Fiscal year 2019-2020 Revised Budget and the Proposed Fiscal Year 2020-2021 Budget. (Date of Hearing: March 5, 2020 – 5:00 P.M.)
  - CA-5 Approval of Bills and Transfer of Necessary Funds, \$59,661.12.
  - CA-6 February 2020 Financial Reports
  - CA-7 Accounts Receivable Aging Summary

**Motion to approve consent agenda items CA-1 to CA-7.**
9. **Removed Consent Agenda Items:**
  - Motion to Approve removed consent agenda item CA-**

**10. Old Business**

- A. Motion to approve Corvette Club of Iowa Special Event Permit application for Memorial Day weekend, May 23 through 25, 2020.

**11. New Business**

- A. Resolution 2020-08 approving a lot tie agreement to facilitate the site plan approval of the AllEnergy Aircraft corporate hangar by the City of Ankeny.
- B. Resolution 2020-09 authorizing the execution of an agreement with Construction Materials Testing Company to provide geotechnical services for the Taxiway D Access Grading – Phases 2-4 and Access Paving & Utilities Phase 2 project.
- C. Motion to approve the proposal from Perficut Site Management for regular vegetation control spraying of the perimeter fence and treatments of the wetland areas on an annual basis at the Ankeny Regional Airport.
- D. Motion to approve the proposal from Latitude 41 Lawn and Landscape Services of Iowa in the amount of \$3,250.00 for completing clearing and grubbing of the perimeter fence at two locations:
  - 1) On the west side of the fence generally west of the tee hangars.
  - 2) On the east side of the fence adjacent to the Casey's property near Taxiway D.
- E. Motion to approve the proposal from Cutting Edge Outdoors in the amount of \$1,080.00 for mowing a 7.5-foot swath on both sides of the perimeter fence on a monthly basis.
- F. Resolution 2020-10, approving the lease agreement with the individual detailed on the attached list.

**12. Reports**

- A. Engineering Report
  - a. Taxiway D Access Road Relocation Project (Phases 2-4):  
Discussion of scope change – Additional grading of aprons and paving delay.
- B. Staff Report
  - a. Update on south obstruction lighting repair.
  - b. Meeting with DOT: Airport Plan Survey Training.
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

**13. Request for Executive Session**

Consider Motion to go into Executive Session, pursuant to Iowa Code Chapter 21.5, sub-paragraph (j) To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

(Following adjournment of the Executive Session, the Board may take action on any matter discussed during the Executive Session)

**14. Adjourn**