

POLK COUNTY AVIATION AUTHORITY
Thursday, February 8, 2018 -5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

- 1. Roll Call**
- 2. Administer Oath of Office to Current Board Member.
Polk County – Bill Gardner – Term expiring January 5, 2023**
- 3. Confirm Subcommittee Appointments as proposed**
 - A. Finance / Executive Committee: Paul Novak, Chp.; Todd Ashby; Jeff Wangsness
 - B. Land / Hangar Lease Committee: Bill Gardner, Chp.; Brant Anderson, Todd Ashby; J.R. Boesen, FBO
 - C. Airport Security Committee: John Barber, Chp.; Paul Moritz, City Staff Management; Michael Current, Airport Tenant Representative; J.R. Boesen, FBO; Police Chief, Ankeny Police Department; Acting Police Chief, Makai Echer, Ankeny Police Department; Deputy Chief Rob Chiappano, Ankeny Fire Department
 - D. Special Events Committee: Paul Novak, Chp.; Jake Nilles, Brant Anderson
 - E. Land Acquisition Committee: Jeff Wangsness, Chp.; Bill Gardner, Todd Ashby
 - F. Engineering Review Committee: John Barber, Chp.; Jake Nilles, Todd Ashby
- 4. Perfecting and Approval of the Agenda without amendment.**
- 5. Audience with Visitors**
 - A. Request to hold the Oldsmobile Club of Iowa Event (OCI) on May 21, 2018, Mike Callison, Iowa Aviation Heritage Museum.
- 6. Election of Chairperson, Secretary and Treasurer for terms expiring December 31, 2019 / Oath of Office**
- 7. FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
- 8. Finance / Budget Report**
- 9. Consent Agenda Items**
 - CA-1 Approval of January 4, 2018 minutes.
 - CA-2 Consider motion to approve payment #1 to the City of Ankeny, for services for the SE Convenience Blvd. Extension Project, RISE, in the amount of \$7,996.44.
 - CA-3 Consider motion to approve payment #2 to McClure Engineering Co., for services that include General On-Call Engineering Services through 12/30/17 in the amount of \$530.00.
 - CA-4 Consider motion to approve payment #2 to McClure Engineering Co., for services that include Reconstruct Taxiways A/C North, Rehab Taxiways B, C, T-hangar Taxi lanes Project in the amount of \$18,791.50.
 - CA-5 Consider motion to approve payment #2 to McClure Engineering Co., for services that include Drainage Channel Improvements / Terminal Building Drainage Improvements Project in the amount of \$4,380.00.

- CA-6 Consider motion to approve payment #7 to McClure Engineering Co., for services that include Construction Admin and Observation Services for the Wildlife Exclusion Fence Project in the amount of \$16,924.18.
- CA-7 Change Order No. 2, increasing contract amount by \$1,460.00 to Minturn, Inc. for additional clearing and grubbing along the airport fence and property line adjacent to Oralabor Road.
- CA-8 Consider motion to approve payment #4 to Minturn, Inc. for services on the Wildlife Exclusion Fence Project, in the amount of \$93,157.54.
- CA-9 Consider motion to adopt Resolution 2018-04, setting a Public Hearing on the Polk County Aviation Authority Proposed Fiscal year 2017-2018 Revised Budget and the Proposed Fiscal Year 2018-2019 Budget. (Date of Hearing: March 8, 2018 – 5:00 P.M.)
- CA-10 Approval of Bills and Transfer of Necessary Funds, \$174,060.74.
- CA-11 February 2018 Financial Reports
- CA-12 Accounts Receivable Aging Summary
- CA-13 Receive and file FY 2017 Annual Financial Audit Report

Motion to approve consent agenda items CA-1 to CA-13

10. Removed Consent Agenda Items:

Motion to Approve removed consent agenda item CA-

11. Old Business

- A. Motion to approve Beacon pole painting bid.

12. New Business

- A. Resolution 2018-05, fixing a date for a hearing on a proposal by Dean Sukowatey, Allenergy Corporation, to lease certain public property for construction of a hangar. (Hearing March 8, 2018 at 5:00 p.m.)
- B. Resolution 2018-06, authorizing the execution of a farm lease with I-80, Inc.
- C. Resolution 2018-07, authorizing the execution of a farm lease with Dennis Miller.
- D. Resolution 2018-08, authorizing the execution of a farm lease with Johnson Bros. of Ankeny, LTD.
- E. Resolution 2018-09, authorizing the execution of a farm lease with Jeffrey Wangsness.
- F. Resolution 2018-10, authorizing the execution of a land lease with John G. Jensen.
- G. Resolution 2018-11, authorizing the execution of a land lease with Todd Volz.
- H. Resolution 2018-12, approve the lease agreements with the individuals and / or organizations detailed on the attached list.
- I. Resolution 2018-13, authorizing the execution of an Amendment to the Airport Access Agreement with ACCU-Mold LLC.

13. Reports

- A. Engineering Report
 - a. Wildlife Exclusion Fence Project.
 - b. Reconstruct Taxiways and Taxi Lanes Project.
 - c. Drainage Channel Improvements Project.
- B. Staff Report
 - a. Fire Department Training: Clark Property
 - b. Metal Detection: Clark Property
 - c. Task Order #3 (McClure) for South Apron Access Road and Utilities, Phase 1.
 - d. SE Convenience Blvd. Extension Project.

- e. Mowing of Properties along Oralabor Road.
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

14. Adjourn