

POLK COUNTY AVIATION AUTHORITY
Thursday, March 5, 2020 - 5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

1. **Roll Call**
2. **Perfecting and Approval of the Agenda without amendment.**
3. **Audience with Visitors**
4. **Public Hearing – PH #2020-01**
 - A. Hold and close public hearing
 - B. Resolution 2020-11, approving the proposed FY2019-2020 revised budget and the proposed FY2020-2021 budget.
5. **Oath of Office, Treasurer, Dr. Paul Novak.**
6. **FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
7. **Finance / Budget Report**
8. **Consent Agenda Items**

CA-1 Approval of February 6, 2020 minutes.

CA-2 Consider motion to approve payment #24 to McClure Engineering Co., for services that include General On-Call Engineering Services in the amount of \$2,140.00.

CA-3 Consider motion to approve payment #3 to McClure Engineering Co., for services that include Taxiway D Access Rd & Utilities – Phase 2 in the amount of \$12,572.50.

CA-4 March 2020 Financial Reports

CA-5 Accounts Receivable Aging Summary

CA-6 Receive and file FY 2019 Annual Financial Audit Report

Motion to approve consent agenda items CA-1 to CA-6.
9. **Removed Consent Agenda Items:**

Motion to Approve removed consent agenda item CA-.
10. **Old Business - none**
11. **New Business**
 - A. Resolution 2020-12, approving the lease agreement with the individual detailed on the attached list.
 - B. Resolution 2020-13 authorizing the execution of Amendment No. 1 to Task Order No. 7 for Professional Services with McClure Engineering Company for additional design services to

facilitate scope revisions to the Taxiway D Access Road, Utilities and Apron Grading (Phases 2-4) Project in the amount of \$35,440.00.

- C. Discussion and direction regarding the replacement of the large hangar door in the Main Terminal building with possible partial funding through the Iowa DOT General Aviation Vertical Infrastructure (GAVI) Program.
- D. Resolution 2020-14, fixing a date for a hearing on plans, specifications, opinion of probable cost and form of contract, taking of bids and awarding the construction contract for the Taxiway D Access Road, Utilities and Apron Grading (Phases 2-4) Project at Ankeny Regional Airport. (Bid letting March 31, 2020 at 10:30 a.m. / Hearing April 9, 2020 at 5:00 p.m.)

12. Reports

- A. Engineering Report
 - a. Taxiway D Access Road Relocation Project (Phases 2-4):
- B. Staff Report
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

13. Request for Executive Session

Consider Motion to go into Executive Session, pursuant to Iowa Code Chapter 21.5, sub-paragraph (j) To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

(Following adjournment of the Executive Session, the Board may take action on any matter discussed during the Executive Session)

14. Adjourn