

POLK COUNTY AVIATION AUTHORITY
Thursday, March 8, 2018 -5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

1. **Roll Call**
2. **Administer Oath of Office to Current Board Member.**
Polk County – Dr. Paul Novak – Term expiring January 5, 2022
3. **Perfecting and Approval of the Agenda without amendment.**
4. **Audience with Visitors**
 - A. “Flying Low” Corvette Club Event proposed for August 18 – 19, 2018, Dave Vance.
5. **Public Hearing – PH #2018-01**
 - A. Hold and close public hearing
 - B. Resolution 2018-14, approving the proposed FY2017-2018 revised budget and the proposed FY2018-2019 budget.
6. **Public Hearing – PH #2018-02**
 - A. Hold and close public hearing
 - B. Resolution 2018-15, authorizing the execution of a land lease agreement with Dean Sukowatey, Allenergy Aircraft, LLC for the purpose of leasing certain public property for construction of a hangar.
7. **FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
 - E. Ice Control Operations on the Runways and Taxiways
 - F. Memorandum of Agreement on NOTAM Manager System between Aeronautical Services of the Federal Aviation Administration and the Polk County Aviation Authority.
8. **Finance / Budget Report**
9. **Consent Agenda Items**
 - CA-1 Approval of February 8, 2018 minutes.
 - CA-2 Consider motion to approve payment #3 to McClure Engineering Co., for services that include General On-Call Engineering Services through 01/27/18 in the amount of \$1,350.00.
 - CA-3 Consider motion to approve payment #3 to McClure Engineering Co., for services that include Reconstruct Taxiways A/C North, Rehab Taxiways B, C, T-hangar Taxi lanes Project in the amount of \$14,625.00.
 - CA-4 Consider motion to approve payment #3 to McClure Engineering Co., for services that include Drainage Channel Improvements / Terminal Building Drainage Improvements Project in the amount of \$2,592.50.

CA-5 Consider motion to approve payment #8 to McClure Engineering Co., for services that include Construction Admin and Observation Services for the Wildlife Exclusion Fence Project in the amount of \$4,946.39.

CA-6 Consider motion to approve payment #5 to Minturn, Inc. for services on the Wildlife Exclusion Fence Project, in the amount of \$120,830.20.

CA-7 Consider motion to approve payment #2 to the City of Ankeny, for services for the SE Convenience Blvd. Extension Project, RISE, in the amount of \$6,748.50.

CA-8 Approval of Bills and Transfer of Necessary Funds, \$176,736.95.

CA-9 March 2018 Financial Reports

CA-10 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-10

10. Removed Consent Agenda Items:

Motion to Approve removed consent agenda item CA-

11. Old Business

12. New Business

- A. Motion to approve Assignment of Amended and Substituted Land Lease Agreement: FAA Building.
- B. Motion to acknowledge and approve JR Boesen's acquisition of membership interest in Exec 1, Exec 1 II and Central Iowa Aviation.
- C. Resolution 2018-16, approving a lease agreement early termination date of February 2, 2018 for Ray Wasilewski, hangar H-01. Approving a lease agreement transfer for Awesome Aviators from hangar C-06 to H-01 with an effective date of February 2, 2018 and termination date of December 31, 2018. Approving lease agreement for Aspen Flying, LLP for hangar C-06 with an effective date of February 2, 2018 and termination date of December 31, 2018.
- D. Resolution 2018-17, authorizing the execution of a Task Order for Professional Services with McClure Engineering Company, Inc. for the South Apron Access Road & Utilities Phase 1 Project.

13. Reports

- A. Engineering Report
 - a. Wildlife Exclusion Fence Project.
 - b. Reconstruct Taxiways and Taxi Lanes Project.
 - c. Drainage Channel Improvements Project.
- B. Staff Report
 - a. SE Convenience Boulevard Extension Project Update.
 - b. Asbestos Investigation – Clark Property Dwellings.
 - c. Exhibit for Farm Leases.
 - d. Farm Lease for Todd Volz (Hay).
 - e. Structural Damage in Tee Hangar J.
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

14. Adjourn