

POLK COUNTY AVIATION AUTHORITY
Thursday, March 9, 2017 -5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

- 1. Roll Call**
- 2. Perfecting and Approval of the Agenda with / without amendment.**
- 3. Audience with Visitors**
- 4. Public Hearing – PH #2017-01**
 - A. Hold and close public hearing
 - B. Resolution 2017-10, approving the proposed FY2016-2017 revised budget and the proposed FY2017-2018 budget.
- 5. Public Hearing – PH #2017-02**
 - A. Hold and close public hearing
 - B. Resolution 2017-11, adopting plans, specifications, form of contract and opinion of probable cost for the South Apron Grading and Paving Phase 1 Project at Ankeny Regional Airport.
 - C. Receive and file Report of Bids received on March 1, 2017.
 - D. Resolution 2017-12, awarding construction contract for the South Apron Grading and Paving Phase 1 Project at Ankeny Regional Airport to Jensen Builders Ltd.
- 6. Public Hearing – PH #2017-02**
 - A. Hold and close public hearing
 - B. Resolution 2017-13, adopting plans, specifications, form of contract and opinion of probable cost for the 2017 Ramp Rehabilitation Project at Ankeny Regional Airport.
 - C. Receive and file Report of Bids received on March 1, 2017.
 - D. Resolution 2017-14, awarding construction contract for the 2017 Ramp Rehabilitation Project at Ankeny Regional Airport to RW Excavating Solutions, LC.
- 7. FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
- 8. Finance / Budget Report**
- 9. Consent Agenda Items**
 - CA-1 Approval of February 9, 2017 minutes.
 - CA-2 Consider motion to approve payment #165 to Snyder & Associates for services that include General Engineering through January 31, 2017 in the amount of \$1,148.35.
 - CA-3 Consider motion to approve payment #20 to Snyder & Associates for services that include Runway 18/36 and Taxiway Lighting Improvements, in the amount of \$1,588.68.
 - CA-4 Consider motion to approve payment #4 to Snyder & Associates for services that include the South Apron Grading and Paving Phase 1, in the amount of \$5,738.35.
 - CA-5 Consider motion to approve payment #4 to Snyder & Associates for services that include the 2017 Ramp Rehab Project, in the amount of \$5,115.85.

- CA-6 Consider motion to approve payment #2 to Snyder & Associates for services that include the IDOT RISE Grant Application Project, in the amount of \$523.00.
- CA-7 Consider motion to approve payment #2 to McClure Engineering Co., for services that include Wildlife Exclusion Fence Services through January 28, 2017 in the amount of \$33,706.26.
- CA-8 Consider motion to approve payment #3 to Snyder & Associates for services that include Replace Runway 18/36 PAPI, in the amount of \$1,000.00.
- CA-9 Consider motion to approve the following instruments to facilitate the acceptance of the Replace Runway 18/36 PAPI Project a) Engineer's Certificate of Completion; b) Resolution 2017-15,, accepting the public improvements as completed by Kimrey Electric, including authorization of retainage release after 30 days in the amount of \$2,200.00.
- CA-10 Approval of Bills and Transfer of Necessary Funds, as of February 28, 2017, \$92,166.99.
- CA-11 January 2017 Financial Reports
- CA-12 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-12

10. Removed Consent Agenda Items:

Motion to Approve removed consent agenda item CA-

11. Old Business

- A. Wildlife Exclusion Fence Design - McClure Engineering.

12. New Business

- A. Resolution 2017-16, approve the lease agreements with the individuals and / or organizations detailed on the attached list.

13. Reports

- A. Engineering Report
 - a. Migratory Bird Permit Renewal.
 - b. Update on Runway 22 Tree Removals.
 - c. IPAA 2017 Airport Conference, April 11-13 in Cedar Rapids.
- B. Staff Report
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

14. Request for Executive Session

Consider Motion to go into Executive Session, pursuant to Iowa Code Chapter 21.5, sub-paragraph (j) To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

(Following adjournment of the Executive Session, the Board may take action on any matter discussed during the Executive Session)

15. Adjourn