

POLK COUNTY AVIATION AUTHORITY

Thursday, April 8, 2021 - 5:00 P.M.

Ankeny Kirkendall Public Library ♦ Ankeny, Iowa

City Council Chambers ♦ 1250 SW District Drive

Due to public health concerns related to COVID-19, and as authorized by emergency proclamation of the Governor of the State of Iowa, this meeting of the Polk County Aviation Authority will be conducted electronically, pursuant to Iowa Code Section 21.8. There are a limited number of seats available for people requesting to attend the meeting in person. These seats are on a first-come basis and pre-registration is required no later than 3 P.M. the day of the meeting. To reserve a seat with the Recording Secretary, call 515-965-6421 or email mhanson@ankenyiowa.gov.

ELECTRONIC MEETING INFORMATION:

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/2729343664>

For the best audio experience, please use computer audio.

Or Telephone: +1(720)9027700 Meeting ID: 272 934 3664

AGENDA

- 1. Roll Call**
- 2. Perfecting and Approval of the Agenda without amendment.**
- 3. Audience with Visitors**
- 4. FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
 - E. Self-Serve Fuel Facility
- 5. Finance / Budget Report**
- 6. Consent Agenda Items**
 - CA-1 Approval of March 4, 2021, minutes.
 - CA-2 Consider motion to approve payment #37 to McClure Engineering Co., for services that include General On-Call Engineering Services in the amount of \$490.00.
 - CA-3 Consider motion to approve payment #4 to McClure Engineering Co., for services that include Taxiway D Apron and Access Roadway Paving – Phase 2 in the amount of \$5,912.38.
 - CA-4 Approval of Bills and Transfer of Necessary Funds, \$42,247.68.
 - CA-5 April 2021 Financial Reports
 - CA-6 Accounts Receivable Aging Summary

Motion to approve Consent Agenda Items CA-1 to CA-6.
- 7. Removed Consent Agenda Items: None**
- 8. Old Business**
 - A. Discussion regarding Amendment to the PCAA 28E Agreement.
- 9. New Business**
 - A. Resolution 2021-18, approving the grant agreement with the Iowa DOT to facilitate the partial project funding of the Terminal Bi-Fold Door Replacement Project, Iowa DOT No. 9I210IKV300.

- B. Motion to approve the renewal of the annual perimeter fence mowing agreement with Cutting Edge Outdoors, LLC in the amount of \$1,290.00 per mowing.
- C. Resolution 2021-19 authorizing submittal of an Iowa DOT Grant Application to provide possible State of Iowa Aviation Program funding for the construction of the Taxiway D Apron and Access Roadway Paving – Phase 3 project at the Ankeny Regional Airport.
- D. Motion to approve a proposal from McClure Engineering to complete a Storm Water Pollution Prevention Plan (SWPPP) to facilitate the application of an Iowa DNR NPDES General Permit No. 1 for the Ankeny Regional Airport in an amount not to exceed \$5,000.00.
- E. Motion to approve Change Order No. 1 increasing the contract amount by \$5,357.00 with Concrete Technologies, Inc. for grade stabilization on the Taxiway D Apron and Access Roadway Paving – Phase 2 project.
- F. Resolution 2021-20, approving the lease agreements with the individuals and/or organizations detailed on the attached list.

10. Reports

- A. Engineering Report
 - a. Bi-Fold Door Replacement Project – Building Column Stabilization
- B. Staff Report
 - a. Bravo Partners Hangar – Preapplication Meeting
 - b. Registration for airport ISWEP Stormwater Pollution Prevention Training – May 12, 2021
 - c. PCAA Master Agreement Renewal
 - d. Update on Snow Equipment Upgrade – R.G. Elder
- C. Legal Counsel Report
 - a. Proposal to reinstate hangar land lease – AllEnergy Aircraft, LLC.
- D. Board Report
- E. Chair Report

11. Adjourn