

POLK COUNTY AVIATION AUTHORITY
Thursday, April 9, 2020 - 5:00 P.M.
Ankeny Kirkendall Public Library ♦ Ankeny, Iowa
City Council Chambers ♦ 1250 SW District Drive

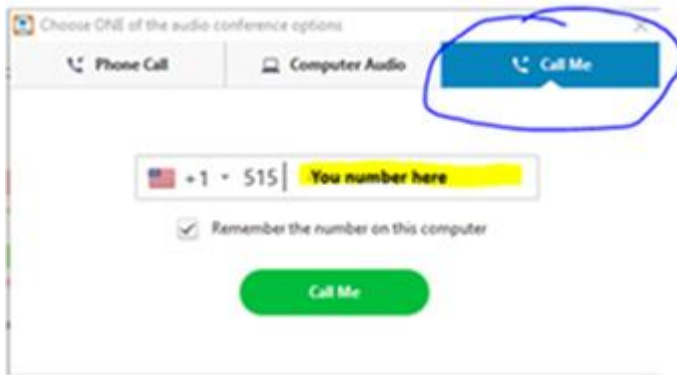
Due to COVID-19 this meeting can be attended by electronic means only as set out below.

There will be a time for public comments during the meeting OR comments can be made no later than 4:00 PM on 4/9/20 by email to mwaldschmitt@ankenyiowa.gov, or by phone to 515-965-6422. All comments received will be made a part of the public hearing.

INSTRUCTIONS TO JOIN THE ELECTRONIC MEETING :

<https://meetings.ringcentral.com/j/1483602543>

Once you click on the link you will be directed to the RING CENTRAL app (hosted by Zoom). The below box will pop up with optional audio link methods. The easiest method is to select the "Call Me" tab where you can enter your phone number in the box. Once your number is entered, CLICK ON the "Call Me" button. If you are calling from a conference room phone that does not have a direct dial number (an internal only four digit extension), use the "Phone Call" tab and you initiate the call inbound.



IF YOU ARE **NOT** AT A COMPUTER, YOU MAY USE ONE OF THE TWO OPTIONS BELOW FOR AUDIO ONLY.

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- US: +1(623)4049000,,1483602543# (US West)
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Meeting ID: 148 360 2543

International numbers available: <https://meetings.ringcentral.com/teleconference>

AGENDA

1. **Roll Call**
2. **Confirm Subcommittee Appointments as proposed**
 - A. Finance / Executive Committee: Paul Novak, Chp.; Todd Ashby; Jeff Wangsness
 - B. Land / Hangar Lease Committee: Bill Gardner, Chp.; Dave Garrison, Todd Ashby; J.R. Boesen, FBO
 - C. Airport Security Committee: John Barber, Chp.; Paul Moritz, City Staff Management; Michael Current, Airport Tenant Representative; J.R. Boesen, FBO; Police Chief Darius Potts, Ankeny Police Department; Captain Makai Echer, Ankeny Police Department; Deputy Chief Rob Chiappano, Ankeny Fire Department
 - D. Special Events Committee: Paul Novak, Chp.; Jake Nilles, Dave Garrison
 - E. Land Acquisition Committee: Jeff Wangsness, Chp.; Bill Gardner, Todd Ashby
 - F. Engineering Review Committee: John Barber, Chp.; Jake Nilles, Todd Ashby
3. **Perfecting and Approval of the Agenda without amendment.**
4. **Audience with Visitors**
5. **Public Hearing – PH #2020-02**
 - A. Hold and close public hearing
 - B. Receive and file Report of Bids received on March 31, 2020.
 - C. Resolution 2020-16, awarding the construction contract for the Taxiway D Access Road, Utilities and Apron Grading (Phases 2-4) Project at the Ankeny Regional Airport.
6. **Public Hearing – PH #2020-03**
 - A. Hold and close public hearing
 - B. Resolution 2020-17, making final determination on the potential sale of real property and authorizing the execution of a Purchase Agreement by and between the Polk County Aviation Authority and Van Houweling Property, LLC.
7. **FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
8. **Finance / Budget Report**
9. **Consent Agenda Items**
 - CA-1 Approval of March 5, 2020 minutes.
 - CA-2 Consider motion to approve payment #25 to McClure Engineering Co., for services that include General On-Call Engineering Services in the amount of \$2,885.00.
 - CA-3 Consider motion to approve payment #3 to McClure Engineering Co., for services that include Taxiway D Access Rd & Utilities – Phase 2 in the amount of \$29,052.50.
 - CA-4 approval of Bills and Transfer of Necessary Funds, \$44,170.13.
 - CA-5 April 2020 Financial Reports
 - CA-6 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-6.

- 10. Removed Consent Agenda Items:**
Motion to Approve removed consent agenda item CA-
- 11. Old Business - none**
- 12. New Business**
 - A. Resolution 2020-18, authorizing the submittal of an Iowa DOT Aviation Program Grant application for partial funding of the proposed Taxiway D Access Road, Utilities and Apron Grading (Phases 2-4) Project.
 - B. Resolution 2020-19, authorizing the submittal of an Iowa DOT General Aviation Vertical Infrastructure Grant application for partial funding of the Terminal Building Bi-Fold Hangar Door Replacement.
 - C. Discussion and direction regarding the request to rezone the 16-acre property to revise the allowable building materials.
- 13. Reports**
 - A. Engineering Report
 - a. Taxiway D Access Road Relocation Project (Phases 2-4):
 - B. Staff Report
 - a. 2020 Central Iowa Air Show
 - b. DC Partnership Trip – Brochure Update
 - C. Legal Counsel Report
 - D. Board Report
 - E. Chair Report
- 14. Adjourn**