

POLK COUNTY AVIATION AUTHORITY
Thursday, May 4, 2017 -5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

- 1. Roll Call**
- 2. Perfecting and Approval of the Agenda without amendment.**
- 3. Audience with Visitors**
- 4. Public Hearing – PH #2017-04**
 - A. Hold and close public hearing
 - B. Resolution 2017-20, adopting plans, specifications, form of contract and opinion of probable cost for the Ankeny Regional Airport Wildlife Exclusion Fence Project
 - C. Receive and file Report of Bids received on April 27, 2017.
 - D. Resolution 2017-21, accepting bid and making award of construction contract for the Wildlife Exclusion Fence Project.
- 5. FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
- 6. Finance / Budget Report**
- 7. Consent Agenda Items**
 - CA-1 Approval of April 6, 2017 minutes.
 - CA-2 Consider motion to approve payment #167 to Snyder & Associates for services that include General Engineering through March 31, 2017 in the amount of \$1,733.23.
 - CA-3 Consider motion to approve payment #6 to Snyder & Associates for services that include the South Apron Grading and Paving Phase 1, in the amount of \$5,899.74.
 - CA-4 Consider motion to approve payment #6 to Snyder & Associates for services that include the 2017 Ramp Rehab Project, in the amount of \$3,388.74.
 - CA-5 Consider motion to approve payment #4 to McClure Engineering Co., for services that include Wildlife Exclusion Fence Services through March 25, 2017 in the amount of \$29,941.00.
 - CA-6 Consider motion to approve Payment #1 to RW Excavating, LC. for services on the 2017 Ramp Rehabilitation Project, in the amount of \$10,680.37.
 - CA-7 Consider motion to approve Payment #1 to Jensen Builders, Ltd. for services on the South Apron Grading and Paving – Phase 1 Project, in the amount of \$22,304.23.
 - CA-8 Approval of Bills and Transfer of Necessary Funds, \$84,518.00.
 - CA-9 April 2017 Financial Reports
 - CA-10 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-10

8. Removed Consent Agenda Items:

Motion to Approve removed consent agenda item CA-

9. Old Business

10. New Business

- A. Resolution 2017-22, approving a lease agreement early termination date of March 31, 2017 for N1046X LLC, hangar I-05. Approving a lease agreement for Chuck Henze for hangar I-05 with an effective date of April 1, 2017 and termination date of December 31, 2017.
- B. Resolution 2017-23, authorizing the Chairperson to sign a Disadvantaged Business Enterprises (DBE) Policy Statement assuring the PCAA's compliance with Federal document 49 CFR Part 26.

11. Reports

- A. Engineering Report
 - a. South Apron Grading and Paving Phase 1 Project.
 - b. 2017 Ramp Rehabilitation Project.
 - c. Wetland Mitigation Permitting Services.
- B. Staff Report
 - a. Update on Show and Shine Event, May 20, 2017.
 - b. Washington DC Partnership Trip Brochure.
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

12. Adjourn