

POLK COUNTY AVIATION AUTHORITY

Thursday, May 6, 2021 - 5:00 P.M.

Ankeny Kirkendall Public Library ♦ Ankeny, Iowa

City Council Chambers ♦ 1250 SW District Drive

Due to public health concerns related to COVID-19, and as authorized by emergency proclamation of the Governor of the State of Iowa, this meeting of the Polk County Aviation Authority will be conducted electronically, pursuant to Iowa Code Section 21.8. There are a limited number of seats available for people requesting to attend the meeting in person. These seats are on a first-come basis and pre-registration is required no later than 3 P.M. the day of the meeting. To reserve a seat with the Recording Secretary, call 515-965-6421 or email mhanson@ankenyiowa.gov.

ELECTRONIC MEETING INFORMATION:

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/2729343664>

For the best audio experience, please use computer audio.

Or Telephone: +1(720)9027700 Meeting ID: 272 934 3664

AGENDA

1. **Roll Call**
2. **Special Recognition:**
Dave Garrison, PCAA Board Member Representing Altoona from 2019-2021
3. **Perfecting and Approval of the Agenda without amendment.**
4. **Audience with Visitors**
5. **FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
6. **Finance / Budget Report**
7. **Consent Agenda Items**
 - CA-1 Approval of April 8, 2021, minutes.
 - CA-2 Consider motion to approve payment #38 to McClure Engineering Co., for services that include General On-Call Engineering Services in the amount of \$1,437.50.
 - CA-3 Consider motion to approve payment #5 to McClure Engineering Co., for services that include Taxiway D Apron and Access Roadway Paving – Phase 2 in the amount of \$2,875.00.
 - CA-4 Consider motion to approve payment #5 to SandStone Management LTD, for services that include Taxiway D Access Road, Utilities & Apron Grading – Phases 2 – 4 in the amount of \$54,860.37.
 - CA-5 Consider motion to approve payment #1 to Concrete Technologies, Inc. for construction services on the Taxiway D Apron and Access Roadway Paving – Phase 2 in the amount of \$214,294.60.
 - CA-6 Approval of Bills and Transfer of Necessary Funds, \$287,623.70.
 - CA-7 May 2021 Financial Reports
 - CA-8 Accounts Receivable Aging Summary

Motion to approve Consent Agenda Items CA-1 to CA-8.
8. **Removed Consent Agenda Items: None**

9. Old Business: None

10. New Business

- A. Resolution 2021-21 setting a public hearing to enter into an Amended and Substituted Land Lease Agreement with Bravo Partners LLC to facilitate a larger hangar to be constructed on the Phase 2 – Taxiway D Box Hangar Pad Site.
- B. Resolution 2021-22 setting a public hearing to enter into a Land Lease Agreement with Matthew Sawhill to facilitate a box hangar development on Phase 3 of the Taxiway D Box Hangar Pad Site.
- C. Resolution 2021-23 authorizing the execution of Addendum No. 2 to the Hangar Land Lease Agreement with AllEnergy Aircraft LLC for construction of a box hangar on Phase 1 of the Taxiway D Box Hangar Pad Site.
- D. Consider motion to approve audit services with Eide Bailly, LLP, for the fiscal years ending June 30, 2021, 2022, and 2023 in the amounts of \$12,500, \$13,100 and \$13,700, with an option to renew for one additional three-year period by mutual agreement of both parties.
- E. Consider motion to approve Change Order #2 increasing the contract amount by \$16,621.00 to Concrete Technologies, Inc. for the extension of the access roadway on the Taxiway D Apron and Access Roadway Paving – Phase 2.
- F. Consider motion to approve a proposal by Exec 1 Aviation to make interior improvements to the Terminal Building.
- G. Resolution 2021-24 authorizing the execution of Task Order No. 9 for Professional Services with McClure Engineering Company for design services for the Taxiway D Apron and Access Roadway Paving – Phase 3.

11. Reports

- A. Engineering Report
 - a. Update on preparation of the SWPPP for the required Iowa DNR General Permit No. 1
- B. Staff Report
 - a. Corvette Club of Iowa Permit – May 29 through 31, 2021
 - b. City of Altoona Presentation on April 26, 2021
 - c. Requested City of Ankeny Presentation at the May 17, 2021 Council Work Session
 - d. Development of new PCAA 28-E Agreement with Polk County and the City of Ankeny
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report
 - a. Noise complaint received from Jim Kerr

12. Adjourn