

POLK COUNTY AVIATION AUTHORITY

Thursday, June 4, 2020 - 5:00 P.M.
Ankeny Kirkendall Public Library ♦ Ankeny, Iowa
City Council Chambers ♦ 1250 SW District Drive

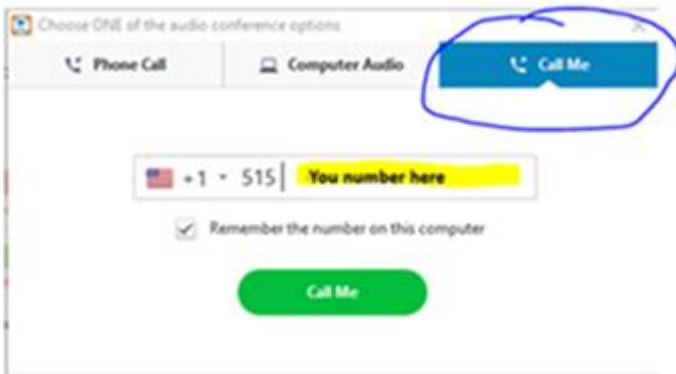
Due to COVID-19 this meeting can be attended by electronic means only as set out below.

There will be a time for public comments during the meeting OR comments can be made no later than 4:00 PM on 6/4/20 by email to mwaldschmitt@ankenyiowa.gov, or by phone to 515-965-6422. All comments received will be made a part of the Audience with Visitors.

INSTRUCTIONS TO JOIN THE ELECTRONIC MEETING:

<https://meetings.ringcentral.com/j/1489709121>

Once you click on the link you will be directed to the RING CENTRAL app (hosted by Zoom). The below box will pop up with optional audio link methods. The easiest method is to select the “Call Me” tab where you can enter your phone number in the box. Once your number is entered, CLICK ON the “Call Me” button. If you are calling from a conference room phone that does not have a direct dial number (an internal only four digit extension), use the “Phone Call” tab and you initiate the call inbound.



IF YOU ARE **NOT** AT A COMPUTER, YOU MAY USE ONE OF THE TWO OPTIONS BELOW FOR AUDIO ONLY.

Or iPhone one-tap:

US: +1(720)9027700,,1489709121# (US Central)

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1(720)9027700 (US Central)

Meeting ID: 148 970 9121

International numbers available: <https://meetings.ringcentral.com/teleconference>

AGENDA

1. **Roll Call**
2. **Perfecting and Approval of the Agenda with amendment, placing item 11D under New Business, Resolution 2020-23, accepting a proposal from Aueron Technology in the amount of \$7,368.26 for the installation of a fiber optic service line and associated facilities to serve the Taxiway D – Phase 1 private box hangar by AllEnergy Aircraft, LLC.**
3. **Administer Oath of Office to Polk County representative – Greg Johnson
- term expiring December 31, 2023**

4. Perfecting and Approval of the Agenda without amendment.

5. Audience with Visitors

6. FBO Report

- A. Fuel Report
- B. Inspection Report
- C. Hangar tenant waiting list report
- D. Tenant concerns and response report
- E. Proposal for PCAA Participation – Card Reader Fueling Station

7. Finance / Budget Report

8. Consent Agenda Items

CA-1 Approval of May 7, 2020 minutes.

CA-2 Consider motion to approve payment #27 to McClure Engineering Co., for services that include General On-Call Engineering Services in the amount of \$3,402.50.

CA-3 Consider motion to approve payment #6 to McClure Engineering Co., for services that include Taxiway D Access Rd & Utilities – Phase 2 in the amount of \$7,641.25.

CA-4 Approval of Bills and Transfer of Necessary Funds, \$417,453.30.

CA-5 June 2020 Financial Reports

CA-6 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-6.

9. Removed Consent Agenda Items:

Motion to Approve removed consent agenda item CA-.

10. Old Business - none

11. New Business

- A. Motion to approve the letter of agreement for broker/agent of record for insurance services with TrueNorth Companies, L.C. of Cedar Rapids, Iowa, and authorize the Chairperson to sign the letter of agreement.
- B. Resolution 2020-21, accepting a proposal for the Main Terminal Bi-fold Door Replacement and authorizing the Chairperson to sign the proposal.
- C. Resolution 2020-22, approving a lease agreement early termination date of May 31, 2020 for Wisecup Willows Aviation, LLC, hangar C-04. Todd Anderson has a twelve-month lease for hangar E-07 and is requesting to move to hangar C-04 with termination date of December 31, 2020. David Schiltz signed a lease agreement for hangar E-07 effective June 1, 2020, termination date of December 31, 2020.
- D. Resolution 2020-23, accepting a proposal from Aueron Technology in the amount of \$7,368.26 for the installation of a fiber optic service line and associated facilities to serve the Taxiway D – Phase 1 private box hangar by AllEnergy Aircraft, LLC.

12. Reports

- A. Engineering Report
 - a. Taxiway D Access Road Relocation Project (Phases 2-4).
 - b. Update on vegetation maintenance.
 - c. Update on surface restoration for Taxilane and Runway projects.

- B. Staff Report
 - a. Rezoning of 16-Acre Parcel
 - b. Rezoning and Schedule for Taxiway D – Phase 1 Private Hangar.
 - c. SE Convenience Blvd. Extension Project Closeout.
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

13. Adjourn