

POLK COUNTY AVIATION AUTHORITY
Thursday, June 8, 2017 -5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

- 1. Roll Call**
- 2. Confirm Subcommittee Appointments as proposed**
 - A. Finance / Executive Committee: Paul Novak, Chp.; Todd Ashby; Jeff Wangsness
 - B. Land / Hangar Lease Committee: Bill Gardner, Chp.; Brant Anderson, Todd Ashby; J.R. Boesen, FBO
 - C. Airport Security Committee: John Barber, Chp.; Paul Moritz, City Staff Management; Michael Current, Airport Tenant Representative; J.R. Boesen, FBO; Police Chief Gary Mikulec, Ankeny Police Department; Captain Makai Echer, Ankeny Police Department; Deputy Chief Rob Chiappano, Ankeny Fire Department
 - D. Special Events Committee: Paul Novak, Chp.; John Barber, Brant Anderson
 - E. Land Acquisition Committee: Jeff Wangsness, Chp.; Bill Gardner, Todd Ashby
- 3. Perfecting and Approval of the Agenda without amendment.**
- 4. Audience with Visitors**
- 5. FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
- 6. Finance / Budget Report**
- 7. Consent Agenda Items**
 - CA-1 Approval of May 4, 2017 minutes.
 - CA-2 Consider motion to approve payment #168 to Snyder & Associates for services that include General Engineering through April 30, 2017 in the amount of \$640.35.
 - CA-3 Consider motion to approve payment #7 to Snyder & Associates for services that include the South Apron Grading and Paving Phase 1, in the amount of \$4,968.42.
 - CA-4 Consider motion to approve payment #7 to Snyder & Associates for services that include the 2017 Ramp Rehab Project, in the amount of \$2,386.18.
 - CA-5 Consider motion to approve payment #5 to McClure Engineering Co., for services that include Wildlife Exclusion Fence Services through April 29, 2017 in the amount of \$14,015.00.
 - CA-6 Consider motion to approve Payment #2 to RW Excavating, LC. for services on the 2017 Ramp Rehabilitation Project, in the amount of \$62,567.00.
 - CA-7 Consider motion to approve Payment #2 to Jensen Builders, Ltd. for services on the South Apron Grading and Paving – Phase 1 Project, in the amount of \$260,927.61.
 - CA-8 Consider motion to approve the following instruments to facilitate the acceptance of the Runway 18/36 and Taxiway Lighting Improvements Project a) Engineer’s Certificate of Completion; b) Resolution 2017-24, accepting the public improvements as completed by

Kimrey Electric, including authorization of payment #8 (final) to Kimrey Electric for construction services, in the amount of \$33,066.28.

CA-9 Consider motion to approve payment #3 to Snyder & Associates for services that include the IDOT RISE Grant Application Project, in the amount of \$1,775.82.

CA-10 Approval of Bills and Transfer of Necessary Funds, \$744,754.32.

CA-11 May 2017 Financial Reports

CA-12 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-12

8. Removed Consent Agenda Items:

Motion to Approve removed consent agenda item CA-

9. Old Business

A. Discussion and direction for Show and Shine Event date change.

10. New Business

- A. Resolution 2017-25, authorizing the execution of a Professional Services Agreement with McClure Engineering Company for the construction services on the Wildlife Exclusion Fence Project.
- B. Agreement between Polk County Aviation Authority and the Elder Corporation for Snow Removal Services. Resolution 2017-26, authorizing the execution of a 5-Year Agreement with Elder Corporation for snow and ice removal at the Ankeny Regional Airport.
- C. Resolution 2017-27, authorizing submittal of an FAA Grant Application to facilitate the construction of the Wildlife Exclusion Fence.
- D. Resolution 2017-28, authorizing the execution of a Professional Services Agreement with Construction Materials Testing Company for the quality control services needed on the Wildlife Exclusion Fence Project.

11. Reports

- A. Engineering Report
 - a. South Apron Grading and Paving Phase 1 Project.
 - b. 2017 Ramp Rehabilitation Project.
 - c. Wetland Mitigation Permitting Services.
- B. Staff Report
 - a. Wildlife Exclusion Fence Progress Report.
 - b. Motion to approve proposal for completing Emergency Parking Lot Repairs.
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

12. Adjourn