

**POLK COUNTY AVIATION AUTHORITY**  
Thursday, July 5, 2018 -5:00 P.M.  
Ankeny Regional Airport ♦ Ankeny, Iowa  
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

**AGENDA**

- 1. Roll Call**
- 2. Perfecting and Approval of the Agenda without amendment.**
- 3. Audience with Visitors**
- 4. FBO Report**
  - A. Fuel Report
  - B. Inspection Report
  - C. Hangar tenant waiting list report
  - D. Tenant concerns and response report
- 5. Finance / Budget Report**
- 6. Consent Agenda Items**
  - CA-1 Approval of June 7, 2018 minutes.
  - CA-2 Consider motion to approve payment #7 to McClure Engineering Co., for services that include General On-Call Engineering Services through 05/26/18 in the amount of \$2,180.00
  - CA-3 Consider motion to approve payment #7 to McClure Engineering Co., for services that include Reconstruct Taxiways A/C North, Rehab Taxiways B, C, T-hangar Taxi lanes Project in the amount of \$6,669.25.
  - CA-4 Consider motion to approve payment #7 to McClure Engineering Co., for services that include Drainage Channel Improvements / Terminal Building Drainage Improvements Project in the amount of \$1,020.00.
  - CA-5 Consider motion to approve payment #12 to McClure Engineering Co., for services that include Construction Admin and Observation Services for the Wildlife Exclusion Fence Project in the amount of \$1,679.47.
  - CA-6 Consider motion to approve payment #2 to McClure Engineering Co., for services that include South Apron Access Road and Utilities – Phase 1 (Design/Bidding Services) in the amount of \$10,292.50.
  - CA-7 Change Order No. 3, increasing contract amount by \$31,788.55 to Minturn, Inc. to adjust bid items according to as-built quantities.
  - CA-8 Consider motion to approve Payment #8 – Final (\$30,206.20) at this time and Payment #9 – Retainage (\$8,962.35) 30 days after project acceptance to Minturn, Incorporated for construction services on the Wildlife Exclusion Fence Project.
  - CA-9 Consider motion to approve payment #5 to the City of Ankeny, for services for the SE Convenience Blvd. Extension Project, RISE, in the amount of \$1,674.87.
  - CA-10 Approval of Bills and Transfer of Necessary Funds, \$79,836.25.
  - CA-11 July 2018 Financial Reports
  - CA-12 Accounts Receivable Aging Summary

**Motion to approve consent agenda items CA-1 to CA-12**

- 7. Removed Consent Agenda Items:**
  - Motion to Approve removed consent agenda item CA-**
  
- 8. Old Business**
  - A. Resolution 2018-15, authorizing the execution of a land lease agreement with Dean Sukowatey, Allenergy Aircraft, LLC for the purpose of leasing certain public property for construction of a hangar. (Deferred from the June 7, 2018 agenda.)
  - B. Motion to approve staff initiating the rezoning process for the 16 acres of property near the SE Convenience Boulevard Extension (U-1 to M-1 Light Industrial).
  
- 9. New Business**
  - A. Resolution 2018- 29, authorizing the recommendation to the City of Ankeny to execute Amendment No. 1 to the Professional Services Agreement with Snyder & Associates, Inc. for the construction services needed on the SE Convenience Boulevard Extension Project.
  - B. Resolution 2018-30, approving the engineer’s certificate of completion and accepting the public improvements associated with the Wildlife Exclusion Fence Project at the Ankeny Regional Airport.
  - C. Resolution 2018-31 authorizing the chairperson to sign the construction contract and bonds for the Reconstruct Taxiways A & C North, Rehab Taxiways B, C & T-Hangar Taxilanes project.
  - D. Resolution 2018-32 accepting the proposal from REW Services Corporation to remove the asbestos materials from the Clark farm house at 2108 SE Oralabor Road.
  
- 10. Reports**
  - A. Engineering Report
    - a. Wildlife Exclusion Fence Project.
    - b. Reconstruct Taxiways and Taxi Lanes Project.
    - c. Drainage Channel Improvements Project.
    - d. South Apron Access Road and Utilities – Phase 1
  - B. Staff Report
    - a. Sukowatey Hangar.
    - b. Request for easement from Casey’s.
    - c. Request to Remove Material from Clark House.
    - d. IFE Estimate for Taxiway Project.
    - e. Taxiway Lights Out.
    - f. Beacon Pole Painting.
  - C. Legal Counsel Report
  - D. Board Report
  - E. Chair Report
  
- 11. Adjourn**