

**POLK COUNTY AVIATION AUTHORITY**

Thursday, August 5, 2021 - 5:00 P.M.

Ankeny Kirkendall Public Library ♦ Ankeny, Iowa

City Council Chambers ♦ 1250 SW District Drive

The PCAA meetings are now being held in person and are open for the public to attend. The PCAA will continue a hybrid version by offering electronic means to join the meeting as well.

**ELECTRONIC MEETING INFORMATION:**

Please join using this link: <https://v.ringcentral.com/join/237342329>

Or dial: +16504191505 Access Code / Meeting ID: 237 342 329

**AGENDA**

1. **Roll Call**
2. **Administer Oath of Office to Polk County Representative  
Dr. Paul Novak – Term expiring June 30, 2025**
3. **Perfecting and Approval of the Agenda without amendment.**
4. **Audience with Visitors**
5. **FBO Report**
  - A. Fuel Report
  - B. Inspection Report
  - C. Hangar tenant waiting list report
  - D. Tenant concerns and response report
6. **Finance / Budget Report**
7. **Consent Agenda Items**

CA-1 Approval of July 8, 2021, minutes.

CA-2 Consider motion to approve payment #41 to McClure Engineering Company for services that include General On-Call Engineering Services in the amount of \$1,595.00.

CA-3 Consider motion to approve payment #8 to McClure Engineering Company for services that include Taxiway D Apron and Access Roadway Paving – Phase 2 in the amount of \$7,966.54.

CA-4 Consider motion to approve payment #2 to McClure Engineering Company for services that include Taxiway D Apron and Access Roadway Paving – Phase 3 in the amount of \$17,830.00.

CA-5 Approval of Bills and Transfer of Necessary Funds, \$39,231.59.

CA-6 August 2021 Financial Reports

CA-7 Accounts Receivable Aging Summary

**Motion to approve Consent Agenda Items CA-1 to CA-7.**
8. **Removed Consent Agenda Items: None**
9. **Old Business: None**
10. **New Business**
  - A. Resolution 2021-29 fixing a date for a hearing on plans, specifications, opinion of probable cost and form of contract, taking of bids and awarding the construction contract for the Taxiway D Apron and Access Roadway Paving - Phase 3 at Ankeny Regional Airport. (date of bid letting: August 31, 2021 at 10:30 a.m. / date of hearing September 9, 2021 at 5:00 p.m.)

- B. Consider motion to approve the Friends of Army Aviation Special Events Application for September 8 through September 12, 2021.
- C. Consider motion to approve the Boy Scouts of America Special Events Application for October 8 through October 10, 2021.
- D. Consider motion to approve the Construction Plans and Schedule for the Simple Holdings, LLC Box Hangar by Matthew Sawhill – Phase 3 of Taxiway D Box Hangar Development.
- E. Resolution 2021-30 authorizing the approval, publication, and submittal of the NPDES General Permit #1 for “Storm Water Discharge Associated with Industrial Activity” and the corresponding Storm Water Pollution Prevention Plan (SWPPP) for the Ankeny Regional Airport

## **11. Reports**

- A. Engineering Report
  - a. Report on 2021 Emergency Airfield Pavement Repairs by I-80 Concrete Design
  - b. Design of Taxiway D Apron and Access Roadway Paving – Phase 3 Project
- B. Staff Report
  - a. Update on Aircraft Noise Complaints
  - b. Update on Taxiway D - Phase 1 and Phase 2 Hangar Construction
  - c. Update on Foam Trailer for Fire Suppression
  - d. Discussion regarding retaining a Marketing Consultant to study airport usage
  - e. Update on Acquisition of Rotary Broom for Snow Operations
  - f. Development of FY 2023 Airport Capital Improvements Program
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

## **12. Adjourn**