

**POLK COUNTY AVIATION AUTHORITY**  
Thursday, August 8, 2019 - 5:00 P.M.  
Ankeny Regional Airport ♦ Ankeny, Iowa  
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

**AGENDA**

- 1. Roll Call**
- 2. Perfecting and Approval of the Agenda without amendment.**
- 3. Audience with Visitors**
- 4. FBO Report**
  - A. Fuel Report
  - B. Inspection Report
  - C. Hangar tenant waiting list report
  - D. Tenant concerns and response report
  - E. Runway 18/36 Closure Business Impact
- 5. Finance / Budget Report**
- 6. Consent Agenda Items**
  - CA-1 Approval of July 11, 2019 minutes.
  - CA-2 Consider motion to approve payment #17 to McClure Engineering Co., for services that include General On-Call Engineering Services in the amount of \$1,470.00.
  - CA-3 Consider motion to approve Payment #12 to McClure Engineering Co., for construction administration services on the Drainage Channel Improvements / Terminal Building Drainage Improvements Project in the amount of \$610.00.
  - CA-4 Consider motion to approve Payment #11 to McClure Engineering Co., for construction administration services on the South Apron Access Road and Utilities – Phase 1 in the amount of \$5,261.25.
  - CA-5 Consider motion to approve Payment #8 to McClure Engineering Co., for construction administration services on the Reconstruct Taxiways A & C North, Rehab Taxiways B, C and T-hangar Taxilanes project in the amount of \$9,180.28.
  - CA-6 Consider motion to approve Payment #8 to McClure Engineering Co., for design and bidding services on the Rehabilitate Runway 18/36 project in the amount of \$3,240.00.
  - CA-7 Consider motion to approve Payment #4, to Sternquist Construction for construction services on the South Apron Access Road & Utilities Phase 1 project in the amount of \$78,794.76.
  - CA-8 Consider motion to approve Payment #1 to Con-Struct, Inc., for construction services on the Reconstruct Taxiways A & C North, Rehab Taxiways B, C and T-hangar Taxilanes project in the amount of \$451,928.69.
  - CA-9 Approval of Bills and Transfer of Necessary Funds, \$768,001.34.
  - CA-10 August 2019 Financial Reports
  - CA-11 Accounts Receivable Aging Summary

**Motion to approve consent agenda items CA-1 to CA-11.**
- 7. Removed Consent Agenda Items:**
  - Motion to Approve removed consent agenda item CA-.**
- 8. Old Business**

**9. New Business**

- A. Approval of Public Officials Liability Insurance with Hudson Insurance Company, policy year 09/20/19 – 09/19/20, and authorization of premium payment in the amount of \$1,433.
- B. Discussion of Special Events Policy.

**10. Reports**

- A. Engineering Report
  - a. Drainage Improvements Project – Construction
  - b. South Apron Paving / Utilities Project – Construction
  - c. Reconstruct Taxiways A & C North – Construction
  - d. Rehabilitate Runway 18/36 – Bidding/Construction
  - e. SE Convenience Boulevard Extension Project – Restoration
  - f. Proposal for Additional Year of Warranty: Automatic Gates
- B. Staff Report
  - a. Casey's Fiber Optic Easement
  - b. Central Iowa Air Show
  - c. AllEnergy Hangar Development
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

**11. Request for Executive Session**

- A. Consider Motion to go into Executive Session, pursuant to Iowa Code Chapter 21.5, sub-paragraph (j) To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed.

(Following adjournment of the Executive Session, the Board may take action on any matter discussed during the Executive Session)

**12. Adjourn**