

POLK COUNTY AVIATION AUTHORITY
Thursday, August 10, 2017 -5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

1. **Roll Call**
2. **Perfecting and Approval of the Agenda without amendment.**
3. **Audience with Visitors**
4. **FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
5. **Finance / Budget Report**
6. **Consent Agenda Items**
 - CA-1 Approval of July 6, 2017 minutes.
 - CA-2 Consider motion to approve Payment #170 to Snyder & Associates for services that include General Engineering through June 30, 2017 in the amount of \$2,413.00.
 - CA-3 Consider motion to approve Payment #9 to Snyder & Associates for services that include the South Apron Grading and Paving Phase 1, in the amount of \$5,989.16.
 - CA-4 Consider motion to approve Payment #9 to Snyder & Associates for services that include the 2017 Ramp Rehab Project, in the amount of \$1,367.72.
 - CA-5 Consider motion to approve Payment #2 to Snyder & Associates for services that include the South Apron and Drainage Channel Wetland Permitting, in the amount of \$1,860.00.
 - CA-6 Consider motion to approve payment #4 to Snyder & Associates for services that include the IDOT RISE Grant Application Project, in the amount of \$412.00.
 - CA-7 Consider motion to approve payment #6 to McClure Engineering Co., for services that include Wildlife Exclusion Fence Services through May 27, 2017 in the amount of \$6,992.00.
 - CA-8 Consider motion to approve payment #7 to McClure Engineering Co., for services that include Wildlife Exclusion Fence Services through June 24, 2017 in the amount of \$2,720.00.
 - CA-9 Consider motion to approve payment #1 to McClure Engineering Co., for services that include Construction Admin and Observation Services in the amount of \$3,401.49.
 - CA-10 Approval of Bills and Transfer of Necessary Funds, \$63,212.93.
 - CA-11 July 2017 Financial Reports
 - CA-12 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-12
7. **Removed Consent Agenda Items:**
 - Motion to Approve removed consent agenda item CA-**

8. Old Business

- A. Wildlife Exclusion Fence Project – Preconstruction Conference and Schedule.
- B. 5-Year Engineering Services Contract – Submittals and Schedule.

9. New Business

- A. Resolution 2017-31, establishing Fair Market Value of Clark Property.
- B. Motion to receive and file acceptance letter from FAA regarding Clark Property.
- C. Resolution 2017-32, approving executed Purchase Agreement from Beverly and Don Clark.
- D. Consider motion to approve the following instruments to facilitate the acceptance of the South Apron Grading and Paving – Phase 1 Project.
 - a. Engineer’s Certificate of Completion.
 - b. Iowa DOT Statement of Completion and Final Acceptance of Work.
 - c. Resolution 2017-33, accepting the public improvements with Jensen Builders Ltd. In the final contract amount of \$339,110.58.
 - d. Payment #4 (Final – Retainage Release) to Jensen Builders in the amount of \$16,955.53, payment to occur 30 days after project acceptance.
- E. SE Convenience Boulevard Extension Project – RISE Grant Application.
 - a. Iowa DOT Application for Partial Project Funding.
 - b. Resolution 2017-34, approving the Agreement with the City of Ankeny as Lead Agency on behalf of the PCAA.

10. Reports

- A. Engineering Report
 - a. 2017 Ramp Rehabilitation Project.
 - b. FAA Grant Application for Property Acquisition Reimbursements.
- B. Staff Report
 - a. Feasibility of Grass Runway parallel to Runway 18/36.
 - b. Roundabout Beacon Pole – Proposals for Painting.
 - c. Pavement defect on north parking lot near FAA building.
 - d. Annual Hangar Inspections.
 - e. Box Hangar Building Standards and Restrictions.
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

11. Adjourn