

POLK COUNTY AVIATION AUTHORITY
Thursday, September 6, 2018 -5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

- 1. Roll Call**
- 2. Perfecting and Approval of the Agenda without amendment.**
- 3. Audience with Visitors**
- 4. FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
 - E. South Fence Connection to Terminal Building – Relocation Proposal
- 5. Finance / Budget Report**
- 6. Consent Agenda Items**

CA-1 Approval of August 9, 2018 minutes.

CA-2 Consider motion to approve final payment to REW Services Corp for asbestos removal services at 2108 SE Oralabor Rd, in the amount of \$17,398.00.

CA-3 Consider motion to approve payment #7, FY2018 expenses to the City of Ankeny, for services for the SE Convenience Blvd. Extension Project, RISE, in the amount of \$1,943.00.

CA-4 Consider motion to approve payment #7, FY2019 expenses to the City of Ankeny, for services for the SE Convenience Blvd. Extension Project, RISE, in the amount of \$36,496.44.

CA-5 Consider motion to approve payment #3 to McClure Engineering Co., for services that include South Apron Access Road and Utilities – Phase 1 (Design/Bidding Services) in the amount of \$9,465.00.

CA-6 Approval of Bills and Transfer of Necessary Funds, \$99,041.33.

CA-7 August 2018 Financial Reports

CA-8 Accounts Receivable Aging Summary

CA-9 Consider motion to adopt Resolution 2018-39, accepting and approving the bid proposal from Great Western Bank for banking services.

Motion to approve consent agenda items CA-1 to CA-9
- 7. Removed Consent Agenda Items:**

Motion to Approve removed consent agenda item CA-.
- 8. Old Business**
- 9. New Business**
 - A. Resolution 2018-40, approving lease agreement early termination for Mike Warren, Conner Aviation, Reginald Holt and Mike Hubbell. Mitch Sellers, Craig Martin/Wisecup, Solar Aviation

and Scott Wallace have transferred their lease agreements to the vacated hangars. Ryan Story, Jeff Brandt, Dave Schuler and the Iowa Aviation Heritage Museum have accepted and signed new lease agreements with termination dates of December 31, 2018.

- B. Resolution 2018-41, approving the grant agreement with the Iowa DOT to facilitate partial project funding for the South Apron Access Road and Utilities – Phase 1 Project, Iowa DOT No. 9I190IKV100.
- C. Resolution 2018-42, authorizing the execution of agreement with CMT Company for providing the geotechnical services needed for the final design of the South Apron Access Road and Utilities – Phase 1 project.
- D. Review of proposed project schedule for the Rehabilitate Runway 18/36 Project (FFY 2019) per the FAA letter dated August 28, 2018.

10. Reports

- A. Engineering Report
 - a. Reconstruct Taxiways and Taxi Lanes Project.
 - b. Drainage Channel Improvements Project.
 - c. South Apron Access Road and Utilities – Phase 1
 - d. SE Convenience Boulevard Extension Project
- B. Staff Report
 - a. Asbestos Removal at Clark House
 - b. Grading Plan for Future South Terminal Area
 - c. Update on Communication Services to Airport and Casey's Corporate
 - d. Airport Capital Improvements Planning
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

11. Adjourn