

POLK COUNTY AVIATION AUTHORITY
Thursday, September 8, 2016 -5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

- 1. Roll Call**
- 2. Perfecting and Approval of the Agenda without amendment**
- 3. Audience with Visitors**
 - A. "Flying Low" Corvette Club Event report, Dave Vance.
 - B. Wolf Aviation and Weissenberger Aviation plan for hangar construction.
- 4. Public Hearing – PH #2016-02**

Consider the potential environmental impacts from the construction of a wildlife exclusion fence and other improvements.

 - A. Hold and close public hearing
 - B. Resolution 2016-29, approving submittal of the final Environmental Assessment document to the Federal Aviation Administration to facilitate the anticipated determination by the FAA of a Finding of No Significant Impact (FONSI).
- 5. Finance / Budget Report**
- 6. FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
- 7. Consent Agenda Items**
 - CA-1 Approval of Correction to the July 7, 2016 minutes.
 - CA-2 Approval of August 4, 2016 minutes
 - CA-3 Consider motion to approve payment #159 to Snyder & Associates for services that include General Engineering through July 31, 2016 in the amount of \$1,676.18.
 - CA-4 Consider motion to approve payment #14 to Snyder & Associates for services that include Runway 18/36 and Taxiway Lighting Improvements, in the amount of \$11,271.87.
 - CA-5 Consider motion to approve payment #4 to Kimrey Electric for construction services on the Runway 18/36 and Taxiway Lighting Improvements Project, in the amount of \$65,000.64.
 - CA-6 Consider motion to approve payment #9 to McClure Engineering Co., for services that include Wildlife Fence Environmental Assessment through June 30, 2016 in the amount of \$4,677.75.
 - CA-7 Consider motion to approve payment #10 to McClure Engineering Co., for services that include Wildlife Fence Environmental Assessment through July 30, 2016 in the amount of \$12,151.75.
 - CA-8 Approval of Bills and Transfer of Necessary Funds \$127,360.12.
 - CA-9 August 2016 Financial Reports
 - CA-10 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-10
- 8. Removed Consent Agenda Items:**

Motion to Approve removed consent agenda item CA-

9. Old Business

- A. "Fly Neighborly" Campaign.

10. New Business

- A. Consider motion to approve Change Order No. 3 with Kimrey Electric for rerouting cable to be placed around existing hangar and in conduit for cable protection on the Runway 18/36 and Taxiway Lighting Improvements Project, in the amount of \$29,815.00.
- B. Insurance Renewals – Approval of Insurance Renewals – Policy Year 9/20/16 – 9/19/17 and authorization of premium payments.
- C. Consider motion to Receive and File Release of Airport Property and have PCAA representative signature.
- D. Consider motion to approve mailing letters regarding lease violations.
- E. Resolution 2016-30, accepting the FAA Grant Agreement for the Flight Inspection of the PAPI Replacement on Runway 18/36, Agreement No. AJW-ON-AAC-16-AC-000674 and authorizing the Chairperson to sign the agreement documents.
- F. Resolution 2016-31, accepting the Iowa DOT Airport Improvement Program Grant Agreement for the South Apron Grading and Paving-Phase 1 project, Project No. 911701KV100 and authorizing the Chairperson to sign the agreement documents.

11. Reports

- A. Engineering Report
- a. Follow regarding vegetation and wetland upkeep.
 - b. Report on schedule of the Hangar Grading/Granular Replacement work by RW Excavating and Dozing.
 - c. Report on status and schedule of the Runway 18/36 and Taxiway Lighting Project.
- B. Staff Report
- a. Report by McClure Engineering on the progress report for the Environmental Assessment Project dated August 26, 2016.
 - b. Possible RISE grant for street extension to serve the future south terminal development.
 - c. Upcoming Runway 18/36 Pavement Repairs due to heat damage this summer.
 - d. Review of potential FY 2017 ACIP projects and budgeting.
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

12. Adjourn