

POLK COUNTY AVIATION AUTHORITY
Thursday, September 9, 2021 - 5:00 P.M.
Ankeny Kirkendall Public Library ♦ Ankeny, Iowa
City Council Chambers ♦ 1250 SW District Drive

The PCAA meetings are now being held in person and are open for the public to attend. The PCAA will continue a hybrid version by offering electronic means to join the meeting as well.

ELECTRONIC MEETING INFORMATION:

Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678 (this is something new you'll need to enter)

AGENDA

- 1. Roll Call**
- 2. Perfecting and Approval of the Agenda without amendment.**
- 3. Audience with Visitors**
- 4. Public Hearing – PH 2021-06**
 - A. Hold and close public hearing.
 - B. Receive and file Report of Bids received on August 31, 2021.
 - C. Resolution 2021-31 awarding the construction contract for the Taxiway D Apron and Access Roadway Paving – Phase 3 project at the Ankeny Regional Airport
 - D. Resolution 2021-32 authorizing the Board Chairperson to sign the construction contract for the Taxiway D Apron and Access Roadway Paving – Phase 3 project at the Ankeny Regional Airport
- 5. FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
- 6. Finance / Budget Report**
- 7. Consent Agenda Items**
 - CA-1 Approval of August 5, 2021, minutes.
 - CA-2 Consider motion to approve payment #42 to McClure Engineering Company for services that include General On-Call Engineering Services in the amount of \$4,545.00.
 - CA-3 Consider motion to approve payment #9 to McClure Engineering Company for services that include Taxiway D Apron and Access Roadway Paving – Phase 2 in the amount of \$1,230.00.
 - CA-4 Consider motion to approve payment #3 to McClure Engineering Company for services that include Taxiway D Apron and Access Roadway Paving – Phase 3 in the amount of \$18,145.00
 - CA-5 Consider motion to approve payment #1 to I-80 Concrete Design LLC for services that include Ankeny Airport – 2021 Blowouts in the amount of \$16,874.00.
 - CA-6 Approval of Bills and Transfer of Necessary Funds, \$108,915.38.
 - CA-7 September 2021 Financial Reports
 - CA-8 Accounts Receivable Aging Summary

Motion to approve Consent Agenda Items CA-1 to CA-8.
- 8. Removed Consent Agenda Items: None**

9. Old Business: None

10. New Business

- A. Insurance Renewals -
 - a. Approval of Property and Electronic Data Processing with Cincinnati Insurance Companies – Policy Year 9/20/21 – 9/19/22 and authorization of premium payment in the amount of \$32,057.
 - b. Approval of Public Officials Liability Insurance with Hudson Insurance Company – Policy Year 9/20/21 – 9/19/22 and authorization of premium payment in the amount of \$1,402.
- B. Motion to approve the second amendment to the Ankeny Regional Airport – Hangar Construction Standards.
- C. Consider motion to approve the Construction Plans for the Bravo Partners LLC Box Hangar – Phase 2 Taxiway D Box Hangar Development.
- D. Resolution 2021-33 authorizing the execution of Task Order No. 10 with McClure Engineering Company for providing construction inspection services on the Taxiway D Apron and Access Roadway Paving – Phase 3 project.

11. Reports

- A. Engineering Report
 - a. Schedule for the Taxiway D Apron and Access Roadway Paving – Phase 3 Project.
- B. Staff Report
 - a. Development of the FY 2023 Airport Capital Improvements Program
 - b. Iowa DOT Statewide Aviation Economic Impact Study – Survey Request
- C. Exec 1 Maintenance Hangar – HDR Preliminary Concept
- D. Legal Counsel Report
- E. Board Report
- F. Chair Report

12. Request for Executive Session

- A. Consider motion to go into Closed Session pursuant to the provisions of Iowa Code Section 21.5(1)(j) “to discuss the purchase or sale of particular real estate only where the premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property”.

(Following adjournment of the Executive Session, the Board may take action on any matter discussed during the Executive Session.)

13. Adjournment