

POLK COUNTY AVIATION AUTHORITY
Thursday, September 10, 2020 - 5:00 P.M.
Ankeny Kirkendall Public Library ♦ Ankeny, Iowa
City Council Chambers ♦ 1250 SW District Drive

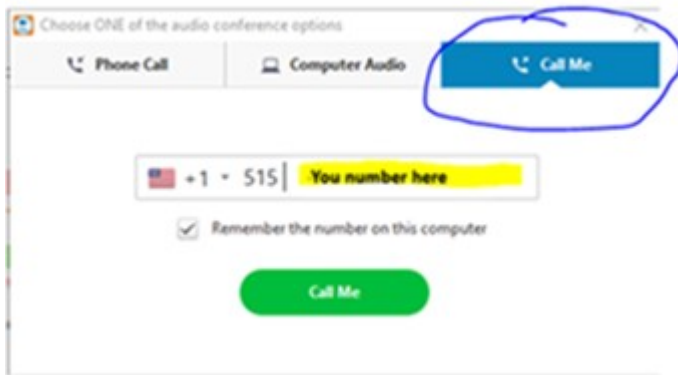
Due to COVID-19 this meeting can be attended by electronic means only as set out below.

There will be a time for public comments during the meeting OR comments can be made no later than 4:00 PM on 7/9/20 by email to mwaldschmitt@ankenyiowa.gov, or by phone to 515-965-6422. All comments received will be made a part of the Audience with Visitors.

INSTRUCTIONS TO JOIN THE ELECTRONIC MEETING:

<https://v.ringcentral.com/join/202410431>

Once you click on the link you will be directed to the RING CENTRAL app (hosted by Zoom). The below box will pop up with optional audio link methods. The easiest method is to select the “Call Me” tab where you can enter your phone number in the box. Once your number is entered, CLICK ON the “Call Me” button. If you are calling from a conference room phone that does not have a direct dial number (an internal only four digit extension), use the “Phone Call” tab and you initiate the call inbound.



IF YOU ARE **NOT** AT A COMPUTER, YOU MAY USE ONE OF THE TWO OPTIONS BELOW FOR AUDIO ONLY.

Or iPhone one-tap:

US: +1(720)9027700,,1482973733# (US Central)

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1(720)9027700 (US Central)

Meeting ID: 148 297 3733

International numbers available: <https://meetings.ringcentral.com/teleconference>

AGENDA

1. **Roll Call**
2. **Perfecting and Approval of the Agenda without amendment.**
3. **Administer Oath of Office to City of Bondurant representative – Joe Miller
- term expiring December 31, 2022**
4. **Audience with Visitors**
 - A. Jake Hooge, PurFoods discussion about hangar land lease.
5. **FBO Report**
 - A. Fuel Report
 - B. Inspection Report

- C. Hangar tenant waiting list report
- D. Tenant concerns and response report
- E. Walkway Concept.

6. Finance / Budget Report

7. Consent Agenda Items

- CA-1 Approval of August 6, 2020 minutes.
- CA-2 Consider motion to approve payment #30 to McClure Engineering Co., for services that include General On-Call Engineering Services in the amount of \$5,056.50.
- CA-3 Consider motion to approve payment #9 to McClure Engineering Co., for services that include Taxiway D Access Rd & Utilities – Phase 2 in the amount of \$1,790.00.
- CA-4 Approval of Bills and Transfer of Necessary Funds, \$39,370.91.
- CA-5 September 2020 Financial Reports
- CA-6 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-6.

8. Removed Consent Agenda Items:

Motion to Approve removed consent agenda item CA-.

9. Old Business - None

10. New Business

- A. Insurance Renewals –
 - a. Approval of Property, Electronic Data Processing and Boiler and Machinery Breakdown Insurance with Cincinnati Insurance Companies – Policy Year 9/20/20 – 9/19/21 and authorization of premium payment in the amount of \$19,973.
 - b. Approval of Airport General Liability Insurance, Terrorism Premium and War Premium with Chubb via Nason – Policy Year 09/20/20 – 09/19/23 and authorization of premium payment in the amount of \$6,435.
 - c. Approval of Public Officials Liability Insurance with Hudson Insurance Company – Policy Year 9/20/20 – 9/19/21 and authorization of premium payment in the amount of \$1,402.
- B. Resolution 2020-27, approving a two year lease agreement, for the period of January 1, 2021 through December 31, 2022 with the Iowa Department of Administrative Services for the benefit of the Iowa Department of Public Safety State Highway Patrol for hangar spaces I-01, I-02 and I-03.

11. Reports

- A. Engineering Report
 - a. Taxiway D Access Road Relocation Project (Phases 2-4).
 - b. Main Terminal Bi-Fold Door Replacement.
- B. Staff Report
 - a. Rezoning of 16-Acre Parcel – 9/8 Council Final Readings.
 - b. PCAA Master Agreement Renewal – Finance Committee.
 - c. Perimeter Fence Damage.
 - d. Tee Hangar Inspections.
 - e. New Fueling Facility Card Reader System: PCAA Participation.
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

12. Adjourn