



Polk County Aviation Authority Meeting

Thursday, January 5, 2023

5:00 PM

3737 Convenience Blvd, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Approval of the January 5, 2023 Agenda

Action# B1-1. Consider motion to approve and accept the January 5, 2023 agenda without amendment.

C. PUBLIC FORUM

D. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

E. FINANCE / BUDGET REPORTS

F. CONSENT AGENDA ITEMS

CA - 1 Consider motion to approve the December 8, 2022, minutes.

CA - 2 Consider motion to approve Payment #2 in the amount of \$4,446.25 to McClure Engineering Company for services that include General On-Call Engineering

Services.

- CA - 3** Consider motion to approve Payment #5 in the amount of \$8,416.50 to McClure Engineering Company for services that include reconstruct/strengthen and extend Runway 18/36.
- CA - 4** Consider motion to approve Payment #2 in the amount of \$10,467.00 to McClure Engineering Company for services that include North Property Line Box Hangars.
- CA - 5** Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$94,983.88
- CA - 6** Consider motion to approve January 2023 Financial Reports.
- CA - 7** Consider motion to receive and file the FY 2022 Annual Financial Audit Report

- **APPROVAL OF CONSENT AGENDA ITEMS**

- 1. Consent Agenda Items CA-1 through CA-7.

Action# F1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-7.

G. OLD BUSINESS

H. NEW BUSINESS

- 1. Consider motion to adopt **RESOLUTION** authorizing the execution of the 2023 Management Agreement with Exec 1 Aviation II, LLC, as fixed base operator.
- 2. Consider motion to receive and file the FAA Approval Letter of the Aeronautical Forecast establishing the Critical Design Aircraft for Runway 18/36.
- 3. Consider motion to adopt **RESOLUTION** approving the lease agreements with the individuals and/or organizations detailed on the attached list.
- 4. Consider motion to approve a Cooperative Service Agreement with the United States Department of Agriculture for the control of bird and wildlife activity during the calendar year 2023 at the Ankeny Regional Airport.

I. REPORTS

- 1. **Engineering Report**

- a. Project Updates: Runway 18/36 Preliminary Report, North Row Box Hangars - Phase 1 Design and Closeout for Phase 3 - Taxiway D Project.

- 2. **Staff Report**

- a. SE Convenience Boulevard Extension - Possible Partial Reimbursement of Project Costs.
- b. Request for Quarterly Meetings - Exec 1 Aviation.

- c. Acquisition of FOD Commander Runway Drag.
- d. Iowa DNR Annual Hunting Permit Renewal.
- e. Update on Taxiway Lighting Repairs by Baker Electric.

3. **Legal Counsel Report**

4. **Board Report**

5. **Chair Report**

J. ADJOURNMENT