

POLK COUNTY AVIATION AUTHORITY
Thursday, October 4, 2018 -5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

- 1. Roll Call**
- 2. Perfecting and Approval of the Agenda without amendment.**
- 3. Audience with Visitors – Mike Callison – 2019 Airshow**
- 4. Public Hearing – PH #2018-05**
 - A. Hold and close public hearing
 - B. Receive and file Report of Bids received on September 25, 2018.
 - C. Resolution 2018-43, accepting bid and making award of construction contract for the South Apron Access Road and Utilities – Phase 1 Project.
- 5. FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
 - E. South Fence Connection to Terminal Building – Relocation Proposal
- 6. Finance / Budget Report**
- 7. Consent Agenda Items**

CA-1 Approval of September 6, 2018 minutes.

CA-2 Consider motion to approve payment #4 to McClure Engineering Co., for services that include South Apron Access Road and Utilities – Phase 1 (Design/Bidding Services), in the amount of \$14,225.00.

CA-3 Consider motion to approve payment #8 to McClure Engineering Co., for services that include General On-Call Engineering Services, in the amount of \$480.00.

CA-4 Consider motion to approve payment #8, FY2019 expenses to the City of Ankeny, for services for the SE Convenience Blvd. Extension Project, RISE, in the amount of \$79,101.33.

CA-5 Approval of Bills and Transfer of Necessary Funds, \$106,557.65.

CA-6 October 2018 Financial Reports

CA-7 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-7.
- 8. Removed Consent Agenda Items:**

Motion to Approve removed consent agenda item CA-.
- 9. Old Business**
- 10. New Business**

- A. Resolution 2018-44, approving transfer of lease agreement for Exec 1 Aviation for garage number E-NW to G-SE, vacated by the City of Ankeny Fire Department.
- B. Resolution 2018-45, approving a two year lease agreement, for the period of January 1, 2019 through December 31, 2020 with the Iowa Department of Administrative Services for the benefit of the Iowa Department of Public Safety, State Highway Patrol for hangar spaces I-01, I-02 and I-03.
- C. Resolution 2018-46, approving the Grant Agreement No. 3-19-0132-025-2018 for partial reimbursement of the acquisition of Parcel 39 for protection and future extension of Runway 18.
- D. Discussion and direction regarding changes to the T-hangar/Garage/Tie-down leases and the lease rate.
- E. Resolution 2018-47, approving an application for FAA Supplemental Appropriation (FY19) funding for the South Apron Grading and Paving (Phase 2-4) project.
- F. Resolution 2018-48, approving an application for FAA Supplemental Appropriation (FY19) funding for the reimbursement of the acquisition of Parcel 38 to protect and extend Runway 18.
- G. Resolution 2018-49, authorizing the execution of Task Order No. 5 with McClure Engineering Company for providing the design services needed for the Rehabilitate Runway 18/36 Project, FAA AIP Number 3-19-0132-025-2019.
- H. Insurance Renewal – approval of Public Officials Liability Insurance with Hudson Insurance Company – Policy Year 9/20/19 – 9/19/19 and authorization of premium payment in the amount of \$1404.00.

11. Reports

- A. Engineering Report
 - a. Reconstruct Taxiways and Taxi Lanes Project.
 - b. Drainage Channel Improvements Project.
 - c. South Apron Access Road and Utilities – Phase 1
 - d. SE Convenience Boulevard Extension Project (S&A)
 - e. Grading Plan for Future South Terminal Area (HDR)
 - f. Fence Mowing and Brush Treatments (Perficut)
- B. Staff Report
 - a. Tree Removals at Clark House
 - b. Inquiries for materials from Clark Property
 - c. Update on Communication Services to Airport and Casey's Corporate
 - d. Airport Capital Improvements Planning
 - e. Broken Tile on Airfield
 - f. Letter regarding Rezoning of the Southwest 16 Acres
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

12. Adjourn