

**POLK COUNTY AVIATION AUTHORITY**  
Thursday, October 5, 2017 -5:00 P.M.  
Ankeny Regional Airport ♦ Ankeny, Iowa  
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

**AGENDA**

1. **Roll Call**
2. **Administer Oath of Office to Current Board Member with term expiring December 31, 2017.  
Ankeny - Todd Ashby**
3. **Perfecting and Approval of the Agenda with / without amendment.**
4. **Audience with Visitors**
  - A. Ernie Colboth, USDA Wildlife Services, report on mitigation services.
5. **FBO Report**
  - Fuel Report
  - Inspection Report
  - Hangar tenant waiting list report
  - Tenant concerns and response report
6. **Finance / Budget Report**
7. **Consent Agenda Items**
  - CA-1 Approval of August 10, 2017 minutes.
  - CA-2 Consider motion to approve Payment #172 to Snyder & Associates for services that include General Engineering through August 31, 2017 in the amount of \$464.63.
  - CA-3 Consider motion to approve Payment #11 (Final) to Snyder & Associates for services that include the 2017 Ramp Rehab Project, in the amount of \$134.29.
  - CA-4 Consider motion to approve payment #6 to Snyder & Associates for services that include the IDOT RISE Grant Application Project, in the amount of \$3,954.74.
  - CA-5 Consider motion to approve payment #3 to McClure Engineering Co., for services that include Construction Admin and Observation Services for the Wildlife Exclusion Fence Project in the amount of \$7,642.86.
  - CA-6 Approval of Bills and Transfer of Necessary Funds, \$23,506.26.
  - CA-7 October 2017 Financial Reports
  - CA-8 Accounts Receivable Aging Summary

**Motion to approve consent agenda items CA-1 to CA-8**
8. **Removed Consent Agenda Items:**
  - Motion to Approve removed consent agenda item CA-.**
9. **Old Business**
  - A. Resolution 2017-39, approving Tee Hanger, Garage and Tie-Down Lease documents effective for Calendar Year 2018.

- B. Recommendation from Committee and Resolution 2017-40, approving 5-Year Engineering Services Agreement with McClure Engineering.

**10. New Business**

- A. Resolution 2017-41, authorizing signatures for Banking Services on behalf of the Polk County Aviation Authority.
- B. Emergency Patching on Runway 18/36 – Informal Bids and Partial DOT Funding.
- C. Permits and Board Approval of Special Events at the Airport.
- D. SE Convenience Boulevard Extension RISE Funding Application: Iowa DOT Request for Jobs Information.
- E. Resolution 2017-42, accepting the Iowa DOT Airport Improvement Program Grant Agreement for the 2018 Drainage and Channel Improvements Project, Project No. 9I180IKV100, and authorizing the Chairperson to sign the Agreement.

**11. Reports**

- A. Engineering Report
  - a. Wildlife Exclusion Fence Project.
- B. Staff Report
  - a. Roundabout Beacon Pole – Specifications for Painting.
  - b. Land Lease Proposal and Hangar Construction Standards – All Energy Corporation.
  - c. Clark Property Update.
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

**12. Adjourn**