



Polk County Aviation Authority Meeting

Thursday, October 6, 2022

5:00 PM

1250 SW District Drive, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Approval of the October 6, 2022 Agenda

Action# B1-1. Consider motion to approve and accept the October 6, 2022 agenda without amendment.

C. PUBLIC FORUM

D. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

E. FINANCE / BUDGET REPORTS

F. CONSENT AGENDA ITEMS

CA - 1 Consider motion to approve the September 8, 2022, minutes.

CA - 2 Consider motion to approve Payment #55 in the amount of \$1,165 to McClure Engineering Company for services that include General On-Call Engineering

Services.

- CA - 3** Consider motion to approve Payment #2 in the amount of \$28,275.50 to McClure Engineering Company for services that include reconstruct/strengthen and extend Runway 18/36.
- CA - 4** Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$52,424.61.
- CA - 5** Consider motion to approve October, 2022 Financial Reports.

• **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-5.

Action# F1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-5.

G. REMOVED CONSENT AGENDA ITEMS

H. OLD BUSINESS

I. NEW BUSINESS

1. Consider motion to adopt **RESOLUTION** accepting the Iowa Department of Transportation grants for the partial funding of the two projects comprising the first phase of the North Property Line Box Hangar Development:
 - Phase 1 Site Work and Utilities - AIP Grant in the amount of \$265,200.00
 - Phase 1 Vertical Infrastructure - GAVI Grant in the amount of \$300,000.00
2. Consider motion to adopt **RESOLUTION** authorizing the execution of a Master Service Agreement with McClure Engineering to provide on-call and project engineering services for the 5-year term starting on November 1, 2022.
3. Consider motion to adopt **RESOLUTION** authorizing the execution of a Master Service Agreement with HDR Engineering, Incorporated to provide on-call and project planning services for the 5-year term starting on November 1, 2022.
4. Consider motion to approve a proposal in the amount of \$1,500.00 from Baker Electric to replace the light fixture on the west power line obstruction light pole.
5. Consider motion to approve the proposal from Construction Materials Testing (CMT) in the amount of \$6,520.00 to perform the geotechnical services on the North Property Line Box Hangars - Phase 1 Project.
6. Consider motion to adopt **RESOLUTION** authorizing the approval of Task Order No. 1 in the amount of \$163,630.00 with McClure Engineering to complete the design and construction services for the North Property Line Box Hangars - Phase 1 project.
7. Consider motion to adopt the **RESOLUTION** authorizing the renewal of a 5-year agreement with the Elder Corporation for providing snow and ice control services at the Ankeny Regional Airport.
8. Consider motion to adopt the **RESOLUTION** authorizing the approval of a 5-year agreement with Exec 1 Aviation for providing snow and ice control services at the Ankeny Regional Airport.

J. REPORTS

1. Engineering Report

- a. North Property Line Box Hangars - Phase 1; Project Schedule and Coordination with Existing Through-the-Fence Access
- b. Runway 18/36 Preliminary Engineering - Update and Schedule

2. Staff Report

- a. Report on electrical issues with REILS and taxiway lights - anticipated repairs.
- b. Additional fence damage for Des Moines Steel Fence repair project.
- c. Notification on the Federal B.I.L. Terminal Program

3. Legal Counsel Report

- a. Proposed Farm Lease with Power Pollen Inc. for the 106+- acres of tillable land on the Ankeny Regional Airport form of farm lease agreement and proposed per-acre lease rate.
- b. Discussion on annual farm lease renewals - lease rates.
- c. Discussion of Land Disposal Policy

4. Board Report

5. Chair Report

K. ADJOURNMENT