

POLK COUNTY AVIATION AUTHORITY

Thursday, October 7, 2021 - 5:00 P.M.

Ankeny Kirkendall Public Library ♦ Ankeny, Iowa

City Council Chambers ♦ 1250 SW District Drive

The PCAA meetings are now being held in person and are open for the public to attend. The PCAA will continue a hybrid version by offering electronic means to join the meeting as well.

ELECTRONIC MEETING INFORMATION:

Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678 (this is something new you'll need to enter)

AGENDA

1. **Roll Call**
2. **Special Recognition – Paul Moritz, Airport Board Manager from 2013-2021**
3. **Perfecting and Approval of the Agenda without amendment.**
4. **Audience with Visitors**
5. **FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
6. **Finance / Budget Report**
7. **Consent Agenda Items**
 - CA-1 Approval of September 9, 2021, minutes.
 - CA-2 Consider motion to approve payment #43 to McClure Engineering Company for services that include General On-Call Engineering Services in the amount of \$4,005.00.
 - CA-3 Consider motion to approve payment #10 to McClure Engineering Company for services that include Taxiway D Apron and Access Roadway Paving – Phase 2 in the amount of \$834.80.
 - CA-4 Consider motion to approve payment #4 to McClure Engineering Company for services that include Taxiway D Apron and Access Roadway Paving – Phase 3 in the amount of \$8,325.00.
 - CA-5 Consider motion to approve payment #1 to Concrete Technologies for services that include Taxiway D Apron and Access Roadway Paving – Phase 3 in the amount of \$166,634.46.
 - CA-6 Approval of Bills and Transfer of Necessary Funds, \$195,136.93.
 - CA-7 October 2021 Financial Reports
 - CA-8 Accounts Receivable Aging Summary

Motion to approve Consent Agenda Items CA-1 to CA-8.
8. **Removed Consent Agenda Items: None**
9. **Old Business**
 - A. Consider motion to adopt **Resolution** 2021-34, acknowledging the acceptance and execution of an Iowa DOT Agreement for Fiscal Year 2022 Airport Improvement Program Grant to provide partial funding of the Taxiway D Apron and Access Road Paving – Phase 3 project at the Ankeny Regional Airport.

B. Consideration of JB Autosports Special Events Permit Application.

10. New Business

- A. Consider motion to adopt **Resolution** 2021-35, setting a public hearing on the Polk County Aviation Authority Revised Fiscal Year 2021-2022 Budget. (date of hrg: 11/4/21 @ 5:00 p.m.)
- B. Consider motion to adopt **Resolution** 2021-36, approving Garage, Hangar and Tie-Down Lease documents effective for Calendar Year 2022.
- C. Consider motion to authorize staff to mail letters to the tee hangar tenants that were found to have minor lease and/or safety violations within their tee hangars during the September 22, 2021 inspections.
- D. Consider motion to adopt **Resolution** 2021-37, authorizing the execution of an Agreement with HDR Engineering Inc. for providing an Aeronautical Forecast to facilitate future improvements to Runway 18/36.
- E. Consider motion to adopt **Resolution** 2021-38, approving the FY 2023 Airport Capital Improvements Program for the Ankeny Regional Airport, authorizing the Chairperson to sign the Program Data Sheets and authorizing submittal of the Program to the Iowa Department of Transportation.
- F. Consider motion to adopt **Resolution** 2021-39, setting a public hearing to consider approval of the sale of the 16-acre property along SE Convenience Boulevard to ATI Capital, LLC. (date of hrg: 11/4/21 @ 5:00 p.m.)

11. Reports

- A. Engineering Report
 - a. Update on New Terminal Hangar Door – Additional Column Deflection
- B. Staff Report
 - a. Update on adding a larger Snow Broom for Winter Runway Maintenance
 - b. Report on Iowa Statewide Economic Impact Study
 - c. Report on Runway Electrical Repairs
- C. Legal Counsel Report
 - a. Discussion regarding the Farm Leases and current rental rates
 - b. Discussion regarding the 2022 Management Agreement with Exec 1 Aviation
- D. Board Report
- E. Chair Report

12. Adjournment