

**POLK COUNTY AVIATION AUTHORITY**  
Thursday, October 10, 2019 - 5:00 P.M.  
Ankeny Regional Airport ♦ Ankeny, Iowa  
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

**AGENDA**

1. **Roll Call**
2. **Perfecting and Approval of the Agenda without amendment.**
3. **Audience with Visitors**
4. **FBO Report**
  - A. Fuel Report
  - B. Inspection Report
  - C. Hangar tenant waiting list report
  - D. Tenant concerns and response report
5. **Finance / Budget Report**
6. **Consent Agenda Items**
  - CA-1 Approval of September 5, 2019 minutes.
  - CA-2 Consider motion to approve payment #19 to McClure Engineering Co., for services that include General On-Call Engineering Services in the amount of \$810.00.
  - CA-3 Consider motion to approve Payment #3 to Con-Struct, Inc., for construction services on the Reconstruct Taxiways A & C North, Rehab Taxiways B, C and T-hangar Taxilanes project in the amount of \$430,845.04.
  - CA-4 Consider motion to approve Payment #10 to McClure Engineering Co., for construction administration services on the Reconstruct Taxiways A & C North, Rehab Taxiways B, C and T-hangar Taxilanes project in the amount of \$24,522.49.
  - CA-5 Consider motion to approve Payment #2 to McClure Engineering Co., for construction administration / observation services on the Rehabilitate Runway 18/36 in the amount of \$8,200.47.
  - CA-6 Consider motion to approve payment #17, expenses to the City of Ankeny, for services for the SE Convenience Blvd. Extension Project, RISE, in the amount of \$24,274.87.
  - CA-7 Approval of Bills and Transfer of Necessary Funds, \$498,095.62.
  - CA-8 October 2019 Financial Reports
  - CA-9 Accounts Receivable Aging Summary

**Motion to approve consent agenda items CA-1 to CA-9.**
7. **Removed Consent Agenda Items:**
  - Motion to Approve removed consent agenda item CA-.**
8. **Old Business - None**
9. **New Business**

- A. Consider motion to approve petition presented by the Denny Elwell Company for Rezoning property adjacent to the Ankeny Regional Airport and authorize Chairman to sign said petition.
- B. Discussion and direction regarding changes to the T-hangar/Garage/Tie-down leases and the lease rate.
- C. Proposal by the Central Iowa Airshow Group to lease the Expo Grounds.
- D. Resolution 2019-23, authorizing the execution of Addendum No. 1 to the Hangar Land Lease Agreement with AllEnergy Aircraft, LLC.
- E. Resolution 2019-24, authorizing the execution of a Task Order No. 7 for Professional Services with McClure Engineering Company, Inc. for the following professional services:
  - Design and Construction Admin Services for the Taxiway D Access Road Relocation (Phases 2-4) and Utilities (Phase 2).
  - Design and Construction Admin Services for the Taxiway D Access Road Paving (Phase 2).
  - Survey and Mapping Services to convert existing as-built records to G.I.S. format.
- F. Resolution 2019-25, approving a lease agreement early termination date of September 30, 2019 for Aspen Flying, LLP, hangar C-06. Approving lease agreement for Brian Maydwell for hangar C-06 with an effective date of October 1, 2019 and termination date of December 31, 2019.

## **10. Reports**

- A. Engineering Report
  - a. South Apron Paving / Utilities Project – Construction
  - b. Reconstruct Taxiways A & C North – Construction
  - c. Rehabilitate Runway 18/36 – Bidding/Construction
  - d. Proposal for Additional Year of Warranty: Automatic Gates
- B. Staff Report
  - a. Airport Capital Improvements Program – Planning and Schedule.
  - b. Casey's Aureon Fiber Optic Cable Installation – Schedule.
  - c. Discussion: Draft Form of Hangar Land Lease Agreement with Exec 1 Aviation.
  - d. Vegetation Management Committee Report.
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

## **11. Adjourn**