

**POLK COUNTY AVIATION AUTHORITY**  
Thursday, November 7, 2019 - 5:00 P.M.  
Ankeny Regional Airport ♦ Ankeny, Iowa  
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

**AGENDA**

- 1. Roll Call**
- 2. Perfecting and Approval of the Agenda without amendment.**
- 3. Audience with Visitors**
- 4. FBO Report**
  - A. Fuel Report
  - B. Inspection Report
  - C. Hangar tenant waiting list report
  - D. Tenant concerns and response report
- 5. Finance / Budget Report**
- 6. Consent Agenda Items**
  - CA-1 Approval of October 10, 2019 minutes.
  - CA-2 Consider motion to approve payment #20 to McClure Engineering Co., for services that include General On-Call Engineering Services in the amount of \$2,865.00.
  - CA-3 Consider motion to approve Payment #11 to McClure Engineering Co., for construction administration services on the Reconstruct Taxiways A & C North, Rehab Taxiways B, C and T-hangar Taxilanes project in the amount of \$14,813.70.
  - CA-4 Consider motion to approve Payment #13 (Final) to McClure Engineering Co., for construction administration services on the South Apron Access Road and Utilities – Phase 1 in the amount of \$7,200.00.
  - CA-5 Consider motion to approve Payment #3 to McClure Engineering Co., for construction administration / observation services on the Rehabilitate Runway 18/36 in the amount of \$33,042.17.
  - CA-6 Consider motion to approve Change Order #1 to Fahrner Asphalt Sealers, LLC in the amount of \$21,784.37 due to additional patching, low temperatures and excessive rainfall on the Rehabilitate Runway 18/36 project.
  - CA-7 Consider motion to approve Payment #1 to Fahmer Asphalt Sealers, LLC for construction services on the Rehabilitate Runway 18/36 in the amount of \$481,126.18.
  - CA-8 Consider motion to approve Payment #4 to Con-Struct, Inc., for construction services on the Reconstruct Taxiways A & C North, Rehab Taxiways B, C and T-hangar Taxilanes project in the amount of \$211,739.79.
  - CA-9 Approval of Bills and Transfer of Necessary Funds, \$763,667.24.
  - CA-10 November 2019 Financial Reports
  - CA-11 Accounts Receivable Aging Summary

**Motion to approve consent agenda items CA-1 to CA-11.**

- 7. Removed Consent Agenda Items:**

**Motion to Approve removed consent agenda item CA-**

**8. Old Business**

**9. New Business**

- A. Discussion and review of the FY 2021 Airport Capital Improvements Program (ACIP).
- B. Review Exec 1 Management Agreement.
- C. Approval of DSM Magazine Unveiling Special Event Permit application for Tuesday, April 28, 2020.

**10. Reports**

- A. Engineering Report
  - a. South Apron Paving / Utilities Project – Punch List Items
  - b. Reconstruct Taxiways A & C North – Final Inspection
  - c. Rehabilitate Runway 18/36 – Final Inspection
  - d. Proposal for Additional Year of Warranty: Automatic Gates
- B. Staff Report
  - a. Aureon Fiber Optic Cable Installation – Schedule.
  - b. Draft of Hangar Land Lease Agreement with Exec 1 Aviation.
  - c. Vegetation Management Committee Report.
  - d. Tee Hangar Inspections
  - e. Central Iowa Air Show
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

**11. Request for Executive Session**

Consider Motion to go into Executive Session, pursuant to Iowa Code Chapter 21.5, sub-paragraph (j) To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

(Following adjournment of the Executive Session, the Board may take action on any matter discussed during the Executive Session)

**12. Adjourn**