

POLK COUNTY AVIATION AUTHORITY
Thursday, November 8, 2018 -5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

- 1. Roll Call**
- 2. Perfecting and Approval of the Agenda with/without amendment.**
- 3. Audience with Visitors**
- 4. FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
 - E. South Fence Connection to Terminal Building – Relocation Proposal
- 5. Finance / Budget Report**
- 6. Consent Agenda Items**

CA-1 Approval of October 4, 2018 minutes.

CA-2 Consider motion to approve payment #9 to McClure Engineering Co., for services that include General On-Call Engineering Services in the amount of \$8,965.00

CA-3 Consider motion to approve payment #5 to McClure Engineering Co., for services that include South Apron Access Road and Utilities – Phase 1 (Design/Bidding Services) in the amount of \$9,058.08.

CA-4 Consider motion to approve payment #9, FY2019 expenses to the City of Ankeny, for services for the SE Convenience Blvd. Extension Project, RISE, in the amount of \$121,339.74.

CA-5 Approval of Bills and Transfer of Necessary Funds, \$155,881.25.

CA-6 November 2018 Financial Reports

CA-7 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-7
- 7. Removed Consent Agenda Items:**

Motion to Approve removed consent agenda item CA-.
- 8. Old Business**
- 9. New Business**
 - A. Motion to approve proposal for additional advertising signs by Dash Jet at the Ankeny Regional Airport and authorize the Chairperson to sign the associated City of Ankeny Sign Permit.
 - B. Discussion and review of FY 2020 Airport Capital Improvements Plan (ACIP).
 - C. Resolution 2018-50, approving Tee Hangar, Garage and Tie-Down Lease documents effective for Calendar Year 2019.

- D. Resolution 2018-51, authorizing Archangel Services LLC and Fly Ottumwa Inc. to hold the Central Iowa Air show at the Ankeny Regional Airport on August 23 through August 25, 2019.
- E. Resolution 2018-52, approving a lease agreement transfer for Exec 1 Aviation from garage H-SE to G-SE with an effective date of September 1, 2018. Approving lease agreement for Marc Broer for garage H-SE with a termination date of December 31, 2018.

10. Reports

- A. Engineering Report
 - a. Reconstruct Taxiways and Taxi Lanes Project.
 - b. Drainage Channel Improvements Project.
 - c. South Apron Access Road and Utilities – Phase 1
 - d. SE Convenience Boulevard Extension Project
 - e. Grading Plan for Future South Terminal Area
- B. Staff Report
 - a. Clark Property: House Burn, Demolition, Barn Leasing
 - b. Potential Future Box Hangar Lease
 - c. Update on Communication Services to Airport and Casey's Corporate
 - d. Wildlife Fence: Automatic Gate and Perficut Maintenance Work
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

11. Adjourn