

POLK COUNTY AVIATION AUTHORITY
Thursday, December 5, 2019 - 5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

1. **Roll Call**
2. **Perfecting and Approval of the Agenda without amendment.**
3. **Audience with Visitors**
Central Iowa Air Show – Mike Callison
4. **FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
5. **Finance / Budget Report**
6. **Consent Agenda Items**

CA-1 Approval of November 7, 2019 minutes.

CA-2 Consider motion to approve payment #21 to McClure Engineering Co., for services that include General On-Call Engineering Services in the amount of \$2,467.50.

CA-3 Consider motion to approve Payment #12 to McClure Engineering Co., for construction administration services on the Reconstruct Taxiways A & C North, Rehab Taxiways B, C and T-hangar Taxilanes project in the amount of \$8,373.93.

CA-4 Consider motion to approve Payment #4 to McClure Engineering Co., for construction administration / observation services on the Rehabilitate Runway 18/36 in the amount of \$10,155.93.

CA-5 Consider motion to approve Payment #5 to Con-Struct, Inc., for construction services on the Reconstruct Taxiways A & C North, Rehab Taxiways B, C and T-hangar Taxilanes project in the amount of \$39,029.78.

CA-6 Approval of Bills and Transfer of Necessary Funds, \$224,440.29.

CA-7 December 2019 Financial Reports

CA-8 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-8.
7. **Removed Consent Agenda Items:**

Motion to Approve removed consent agenda item CA-.
8. **Old Business - None**
9. **New Business**
 - A. Resolution 2019-26, authorizing the execution of 2020 Management Agreement with Exec 1 Aviation II, LLC, as Fixed Base Operator.

- B. Resolution 2019-27, approving the FY 2021 Airport Capital Improvements Program for the Ankeny Regional Airport.
- C. Consider approval of Construction Plans for the Corporate Hangar by AllEnergy Aircraft, LLC.
- D. Consider motion to approve the following instruments to facilitate the acceptance of the South Apron Access Road and Utilities – Phase 1 Project:
 - a. Engineer’s Statement of Completion
 - b. Iowa DOT Statement of Completion and Final Acceptance of work.
 - c. Resolution 2019-28, accepting the public improvements with Sternquist Construction in the final contract amount of \$595,280.81.
 - d. Change Order No. 4, reducing the contract amount by \$7,111.59.
 - e. Payment #5, (Final – Retainage Release) authorizing payment to Sternquist Construction in the amount of \$152,516.22 thirty days after project acceptance.
- E. Consider motion to approve the following instruments to facilitate the acceptance of the Drainage Channel and Terminal Bldg. Drainage Improvements Project.
 - a. Iowa DOT Statement of Completion and Final Acceptance of work.
 - b. Resolution 2019-29, accepting the public improvements with RW Excavating Solutions in the final contract amount of \$177,450.70.
 - c. Payment #4, (Final – Retainage Release) authorizing payment to RW Excavating Solutions in the amount of \$5,995.00 thirty days after project acceptance.

10. Reports

- A. Engineering Report
 - a. Reconstruct Taxiways A & C North – Final Inspection
 - b. Rehabilitate Runway 18/36 – Final Inspection
 - c. Taxiway D Access Road Relocation Project (Phases 2-4).
 - d. Survey and Mapping Services – Conversion of As-Builts.
- B. Staff Report
 - a. Aureon Fiber Optic Cable Installation – Schedule.
 - b. Draft of Hangar Land Lease Agreement with Exec 1 Aviation.
 - c. Review Bid: Earthwork Repairs on Wildlife Fence.
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

11. Adjourn