



Polk County Aviation Authority Meeting

Thursday, December 8, 2022

5:00 PM

1250 SW District Drive, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Approval of the December 8, 2022 Agenda

Action# B1-1. Consider motion to approve and accept the December 8, 2022 agenda without amendment.

C. PUBLIC FORUM

D. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

E. FINANCE / BUDGET REPORTS

F. CONSENT AGENDA ITEMS

CA - 1 Consider motion to approve the November 10, 2022, minutes.

CA - 2 Consider motion to adopt **RESOLUTION** authorizing the execution of a land lease with John G. Jensen Revocable Trust

- CA - 3** Consider motion to adopt **RESOLUTION** authorizing the execution of a farm lease with DRA Properties LLC
- CA - 4** Consider motion to adopt **RESOLUTION** authorizing the farm lease with Todd Volz.
- CA - 5** Consider motion to approve Payment #1 in the amount of \$2,005.00 to McClure Engineering Company for services that include General On-Call Engineering Services
- CA - 6** Consider motion to approve Payment #1 in the amount of \$12,406.00 to McClure Engineering Company for services that include North Property Line Box Hangar.
- CA - 7** Consider motion to approve Payment #4 in the amount of \$12,624.75 to McClure Engineering Company for services that include reconstruct/strengthen and extend Runway 18/36.
- CA - 8** Consider the motion to approve Bills & Transfer of Necessary Funds in the amount of \$48,103.25.
- CA - 9** Consider motion to approve November 2022 Financial Reports

- **APPROVAL OF CONSENT AGENDA ITEMS**

- 1. Consent Agenda Items CA-1 through CA-9.

Action# F1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-9.

G. REMOVED CONSENT AGENDA ITEMS

H. OLD BUSINESS

I. NEW BUSINESS

- 1. Consider motion to adopt **RESOLUTION** authorizing the farm lease with Jeffrey Wangsness.
- 2. Consider motion to approve the purchase of a FOD Commander Runway Sweeper for removal of runway debris by Exec 1 Aviation from Sherwin Industries, Inc. in the amount of \$5,575.00.
- 3. Consider motion to adopt **RESOLUTION** approving the FY 2024 Airport Capital Improvements Program for the Ankeny Regional Airport, authorizing the Chairperson to sign the Program Data Sheets and authorizing submittal of the Program to the Iowa Department of Transportation.
- 4. Consider motion to adopt **RESOLUTION** approving the execution of an Addendum to the General Contract for Mowing Services with Cutting Edge Outdoor, LLC.
- 5. Consider motion to adopt **RESOLUTION** authorizing the approval of Task Order No. 1 with HDR, Incorporated to complete on-call planning services for the Polk County Aviation Authority.

J. REPORTS

- 1. **Engineering Report**

- a. Runway 18/36 Reconstruction Design Update
- b. North Box Hangar Design Update

2. **Staff Report**

- a. Update on USDA Wildlife Management.
- b. Tee Hangar Gutter Inspection - December 2, 2022
- c. Staff Discussion with FAA on the Runway 18/36 Extension Project
- d. Update on Underground Repairs to Taxiway Lights.

3. **Legal Counsel Report**

4. **Board Report**

5. **Chair Report**

K. ADJOURNMENT