

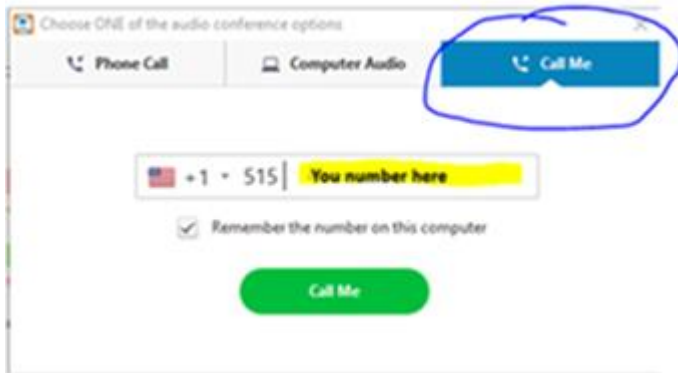
POLK COUNTY AVIATION AUTHORITY
Thursday, December 10, 2020 - 5:00 P.M.
Ankeny Kirkendall Public Library ♦ Ankeny, Iowa
City Council Chambers ♦ 1250 SW District Drive

Due to public health concerns related to COVID-19, and as authorized by emergency proclamation of the Governor of the State of Iowa, this meeting of the Polk County Aviation Authority will be conducted electronically, pursuant to Iowa Code Section 21.8. There is a limited number of seats available for people requesting to attend the meeting in person. These seats are on a first come basis and pre-registration is required no later than 3 P.M. the day of the meeting. To reserve a seat with the Recording Secretary, call 515-965-6421 or email mhanson@ankenyiowa.gov.

INSTRUCTIONS TO JOIN THE ELECTRONIC MEETING:

<https://meetings.ringcentral.com/j/1494160646>

Once you click on the link, you will be directed to the RING CENTRAL app (hosted by Zoom). The below box will pop up with optional audio link methods. The easiest method is to select the “Call Me” tab where you can enter your phone number in the box. Once your number is entered, CLICK ON the “Call Me” button. If you are calling from a conference room phone that does not have a direct dial number (an internal only four digit extension), use the “Phone Call” tab and you initiate the call inbound.



IF YOU ARE **NOT** AT A COMPUTER, YOU MAY USE ONE OF THE TWO OPTIONS BELOW FOR AUDIO ONLY.

Or iPhone one-tap:

US: +1(720)9027700, 1487858571# (US Central)

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Meeting ID: 148 785 8571

International numbers available: <https://meetings.ringcentral.com/teleconference>

AGENDA

1. **Roll Call**
2. **Special Recognition:**
 - **John Barber, PCAA Board Member Representing Polk County from 2015-2020**
 - **Jake Nilles, PCAA Board Member Representing Bondurant from 2016-2020**
3. **Perfecting and Approval of the Agenda without amendment.**
4. **Audience with Visitors**
5. **FBO Report**
 - A. Fuel Report

- B. Inspection Report
- C. Hangar tenant waiting list report
- D. Tenant concerns and response report
- E. North Hangar Walkway Design/Construction

6. Finance / Budget Report

7. Consent Agenda Items

- CA-1 Approval of November 05, 2020 minutes.
- CA-2 Consider motion to approve payment #33 to McClure Engineering Co., for services that include General On-Call Engineering Services in the amount of \$10,115.00.
- CA-3 Consider motion to approve payment #12 to McClure Engineering Co., for services that include Taxiway D Access Rd & Utilities – Phase 2 in the amount of \$19,470.34.
- CA-4 Consider motion to approve payment #3 to SandStone Management LTD, for services that include Taxiway D Access Rd. Utilities & Apron Grading – Phases 2 – 4 in the amount of \$52,799.55.
- CA-5 Approval of Bills and Transfer of Necessary Funds, \$196,050.48.
- CA-6 December 2020 Financial Reports
- CA-7 Accounts Receivable Aging Summary

Motion to approve Consent Agenda Items CA-1 to CA-7.

8. Removed Consent Agenda Items: None

9. Old Business: None

10. New Business

- A. Resolution 2020-34, authorizing the execution of 2021 Management Agreement with Exec 1 Aviation II, LLC, as Fixed Base Operator.
- B. Resolution 2020-35, approving the FY2022 Airport Capital Improvements Program for the Ankeny Regional Airport.

11. Reports

- A. Engineering Report
 - a. Taxiway D Access Road Relocation Project (Phases 2-4).
 - b. Main Terminal Bi-Fold Door Replacement.
 - c. Ankeny Regional Airport Fuel Facility Project by Exec 1 Aviation.
 - d. Taxiway D Apron and Access Roadway Paving – Phase 2 Design.
 - e. Self-Serve Fuel Facility – PCAA Paving and Electrical Work.
- B. Staff Report
 - a. PCAA Master Agreement Renewal
 - b. FAA Virtual 4-States Conference
 - c. Rotating Beacon Repair by Exec 1
 - d. High Line Obstruction Light
 - e. Foam Trailer Status – Ankeny Fire Department
 - f. Phase 2 Box Hangar Lease Inquiry
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

12. Adjourn